

June 23, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 23, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Jennifer Ditta, Cullen & Danowski
Francine Furtado, Resident

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on June 16, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of June 23, 2021:

General Checking	\$1,588,524.86
Money Market	\$28,630.06
Tap Fee Account	\$30,160.87
Repair Reserve Equipment	\$173,585.15
Repair Reserve Bldg & Grounds	\$112,704.13

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$3,781.00
2. D & B Engineers & Architects, Engineering, Neulist Avenue (Bond Issue)	\$1,248.77

William DeWitt gave updates on some ongoing legal items.

Superintendent Vacchio reported on the following:

1. The control panel for the Morley generator needs to be replaced. The cost will be \$9,349.83. This was approved by the Board.
2. Reviewed with the Board the budget vs. actual up to May 31, 2021.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Nassau County Utility Survey – Reviewed draft responses to survey questions.
2. Grant Funding Opportunities – Reviewed Green Innovation Grant proposal.
3. Hewlett AOP Treatment – Reviewing EFC grant contract. Incorporating comments received from Nassau County Department of Health. Reviewed proposal for design amendment.
4. Morley AOP Treatment - Preparing detailed design. Conducting a design workshop meeting with the Superintendent today June 23rd to review draft drawings and questions.
5. Monthly Nitrate and Chloride Samples - Reviewed a proposal to track and report monthly nitrate & chloride samples.

The Board after reviewing the proposals presented by D&B approved the following:

1. Preparation of the Green Innovation Grant Application, dated June 21, 2021, in the amount of \$4,000.00
2. 1,4-Dioxane, PFOA and PFOS Treatment at Hewlett Well 4 Scope Amendment for Additional Services, dated June 21, 2021, in the amount of \$39,000.00.
3. Monthly Nitrate and Chloride Tracking and Reporting, dated June 22, 2021, in the amount of \$3,600.00.

It was agreed to send a letter of support for the County's Water Conservation Pilot Program.

Jennifer A. Ditta, CPA of Cullen & Danowski gave a 2020 end of year audit report.

Checks for payment of claims, due from the Port Washington Water District totaling \$30,620.79 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:25am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 23, 2021.

Peter Meyer, Secretary