

June 16, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 16, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
William DeWitt, Attorney  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on June 9, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of June 16, 2021:

General Checking	\$1,505,127.13
Money Market	\$28,630.06
Tap Fee Account	\$30,160.87
Repair Reserve Equipment	\$173,585.15
Repair Reserve Bldg & Grounds	\$112,704.13

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services May 2021	\$4,737.50
2. D & B Engineers & Architects, Engineering, Sampling Schedule Review	\$307.20
3. D & B Engineers & Architects, Engineering, Southern Land Development	\$657.36
4. D & B Engineers & Architects, Engineering, NYSDEC Conservation Forms	\$853.01
5. D & B Engineers & Architects, Engineering, Deferral Quarterly Reports	\$962.44
6. D & B Engineers & Architects, Engineering, 5 Year Capital Plan	\$2,770.81
7. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$3,781.00
8. D & B Engineers & Architects, Engineering, Updating Intersection Maps (Bond Issue)	\$401.92
9. D & B Engineers & Architects, Engineering, AOP Treatment Hewlett Well 4 (Bond Issue)	\$275.20
10. D & B Engineers & Architects, Engineering, Hewlett Transformer Relocation (Bond Issue)	\$1,619.61
11. D & B Engineers & Architects, Engineering, AOP Treatment Stonytown Well 10(Bond Issue)	\$10,798.09
12. D & B Engineers & Architects, Engineering, AOP Treatment Morley (Bond Issue)	\$46,841.72
13. ADA Electrical Contracting LLC, Req.#1 Hewlett Electrical Improvements (Bond Issue)	\$50,404.15

Commissioner Meyer put forth a motion to authorize the Water District to petition the Town of North Hempstead to obtain financing in the amount of \$37,779,000 for the following projects which are described in more detail in the May 2021 engineering report prepared by D&B Engineers and Architects, P.C.:

1. Morley Park Station Advanced Oxidation Process (AOP) Treatment and Miscellaneous Improvements;
2. Sandy Hollow Station Raising of Well 2 Above Grade, Site Generator, Administration Building Improvements, Building Improvements, and Electrical Improvements;
3. Stonytown Station Combined AOP and Nitrate Treatment System and Miscellaneous Improvements;

4. Soundview Drive Water Main Replacement Part 2;
5. Cow Neck Road Water Main Replacement;
6. Replacement of Undersized Mains;
7. 24-Inch PCCP Transmission Main Evaluation;
8. Pleasant Avenue Water Main Replacement;
9. Sandy Hollow Station Tank Improvements; and
10. SCADA System Improvements.

The Board was polled as follows:

Commissioner Meyer - Yea  
Commissioner Germain - Yea

Superintendent Vacchio reported on the following:

1. The Board approved the irrigation bill stuffer.
2. Cullen and Danowski have still not finished the 2020 end of year audit.
3. It was agreed to open the business office, but masks will still be required.

Michael Savarese, P.E. reported on the following:

1. Capital Plan and Bond Report – Reviewed schedule for remaining meetings and milestones. Reviewed water main limits key map.
2. Stonytown AOP Treatment - Reviewed draft EFC extension letter.
3. Hewlett AOP Treatment – Incorporating comments received from Nassau County Department of Health.
4. Morley Park AOP Treatment – Reviewed draft EFC extension letter. Preparing detailed design. Scheduling a progress meeting for week of June 21st to review draft drawings.
5. Conservation Program Assistance - Reviewed draft conservation checklists.

Checks for payment of claims, due from the Port Washington Water District totaling \$180,844.33 were approved for payment by the Board.

A motion was made to go into executive session at 8:42am.

The regular meeting resumed at 8:55am.

There being no further business to discuss the meeting was adjourned at 9:11am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 16, 2021.

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Peter Meyer, Secretary