

May 19, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 19, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William DeWitt, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also Present: Francine Furtado, Resident
Greg Gordon, Z&E

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on May 12, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of May 19, 2021:

General Checking	\$1,467,679.47
Money Market	\$28,623.47
Tap Fee Account	\$30,153.93
Repair Reserve Equipment	\$173,545.22
Repair Reserve Bldg & Grounds	\$112,678.34

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Hewlett Transformer Relocation (Bond Issue) \$738.49

Superintendent Vacchio reported on the following:

1. Advised the Board that our auditor's have still not completed the 2020 audit.
2. Employee Joshua Christel submitted his resignation from the District as of May 14, 2021.
3. Reviewed with the Board the final version of the spring newsletter.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Capital Plan and Bond Report – Reviewed revised bond report. Reviewed SEQRA forms and resolutions. Confirmed proposed schedule for public meetings.
2. Neulist Station Electrical and Miscellaneous Improvements - Discussed generator procurement as contract Allowance through Sourcewell Purchasing Cooperative.
3. Hewlett Drainage – Reviewed site visit assessment regarding drainage concerns brought up by neighbor.

The following resolution was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain:

WHEREAS, the District has determined to petition the Town of North Hempstead for bonding to engage in ten different projects as follows:

1. Morley Park Station Advanced Oxidation Process (AOP) Treatment and Miscellaneous Improvements;
2. Sandy Hollow Station Raising of Well 2 Above Grade, Site Generator, Administration Building Improvements, Building Improvements, and Electrical Improvements;
3. Stonytown Station Combined AOP and Nitrate Treatment System and Miscellaneous Improvements;
4. Soundview Drive Water Main Replacement Part 2;
5. Cow Neck Road Water Main Replacement;
6. Replacement of Undersized Mains;
7. 24-Inch PCCP Transmission Main Evaluation;
8. Pleasant Avenue Water Main Replacement;
9. Sandy Hollow Station Tank Improvements; and
10. SCADA System Improvements.

WHEREAS, the forgoing projects are described in more detail in the engineering report dated May 2021, prepared by D&B Engineers and Architects, P.C., on behalf of the District (Report annexed hereto as **Exhibit “A”**); and

WHEREAS, SEQRA review for the above projects is required; and

WHEREAS, the District has reviewed the above projects in accordance with SEQRA; and

WHEREAS, the District’s Board of Commissioners adopted a Resolution on October 21, 2020 determining that Project 1 was an Unlisted Action with no significant adverse environmental impacts (Resolution annexed hereto as **Exhibit “B”**); and

WHEREAS, the District has been advised by D&B Engineers and Architects, P.C., that Projects 2, 4, 5, 7, 9 and 10 constitute Type II Actions with no significant adverse environmental impacts (Memorandums annexed hereto as **Exhibit “C”**); and

WHEREAS, the District reviewed Short Environmental Assessment Forms (Annexed hereto as **Exhibit “D”**) for Projects 3, 6 and 8 which conclude that these Projects are Unlisted Actions with no significant adverse environmental impacts; and

NOW THEREFORE in consideration of the above recitals, be it resolved:

Projects 2, 4, 5, 7, 9 and 10 listed above constitute Type II Actions thus requiring no further action or review in accordance with 6 NYCRR 617.

Projects 3, 6 and 8 listed above constitute Unlisted Actions with no significant adverse environmental impacts thus requiring no further action or review in accordance with 6 NYCRR 617.

The vote on the foregoing resolution was as follows:

Commissioner Brackett	Aye
Commissioner Meyer	Aye
Commissioner Germain	Aye

Approved and so ordered

Greg Gordon reviewed with the Board water conservation ideas for the District. Also, a letter will be sent to the high residential users.

Checks for payment of claims, due from the Port Washington Water District totaling \$143,436.94 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 19, 2021.

Peter Meyer, Secretary