

November 18, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 18, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on November 10, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of November 18, 2020:

General Checking – Dime	\$1,112,716.19
Money Market	\$28,576.65
Tap Fee Account	\$24,107.29
Repair Reserve Equipment	\$173,261.35
Repair Reserve Bldg & Grounds	\$112,494.04

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Sandy Hollow GAC for PFAS Treatment	\$1,271.75
2. D & B Engineers & Architects, Engineering, Ricks Well 7 Pump Rehabilitation	\$1,436.47
3. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue)	\$1,602.20
4. D & B Engineers & Architects, Engineering, Neulist Avenue Bid and Contract (Bond Issue)	\$2,051.85

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the Budget vs. Actual revenue and expense up to October 31, 2020.
2. Discussed with the Board conservation issue and plans to have a comprehensive plan in place for 2021.

William Merklin and Michael Savarese, P.E. reported on the following:

1. 1,4-Dioxane, PFOS and PFOA Action Plan – Review revised deferral request application, which excludes the Sandy Hollow Site based on recent DOH approval of design criteria amendment, and obtain signature on form. Review deferral distribution requirements. Review conservation measures and smart irrigation requirements.
2. Hewlett Transformer Relocation – Complete contract signing and issue notice to proceed.
3. Hewlett AOP Treatment - Finalizing 60% design drawings and specifications.

At 8:43 a motion was made to go into executive session to discuss legal matters.

The regular meeting was resumed at 9:15am.

Checks for payment of claims, due from the Port Washington Water District totaling \$147,659.85 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 18, 2020.

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Peter Meyer, Secretary