

October 28, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 28, 2020 at 8:00am.

**PRESENT: COMMISSIONERS:**

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager  
Also Present:  
Greg Gordon, ZE  
Anthony Scotto  
John Maura

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on October 21, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of October 28, 2020:

General Checking – Dime	\$910,065.72
Money Market	\$28,567.71
Tap Fee Account	\$23,349.91
Repair Reserve Equipment	\$173,207.16
Repair Reserve Bldg & Grounds	\$112,458.85

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Pilot Testing Stonytown Well 10 (Bond Issue) \$10,412.26
2. D & B Engineers & Architects, Engineering, Hewlett Transformer Relocation (Bond Issue) \$15,770.11

The following resolution was adopted by the Board in regards to the upcoming District election on December 8, 2020:

WHEAREAS, the TOWN LAW OF THE STATE OF NEW YORK, Provides for a District election:

NOW THEREFORE, BE IT RESOLVED, that the following residents, electors of the PORT WASHINGTON WATER DISTRICT, are hereby appointed to constitute the PORT WASHINGTON WATER DISTRICT, BOARD of ELECTIONS for the 2020 annual election:

Robert Mallon  
Richard McCabe  
Andrew Whitely  
Richard Zimbardi

AND BE IT FURTHER RESOLVED, that the election inspectors be compensated in the amount of \$100 for their services and

BE IT FURTHER RESOLVED that in case of the members appointed herein are unable or refuse to assume or perform the duties required of them, the BOARD of COMMISSIONERS will appoint alternates who are resident electors.

AND BE IT FURTHER RESOLVED, that if clerical help is deemed necessary, this Board of Commissioners will consider the appointment of such clerical persons as needed.

Greg Gordon, ZE, discussed with the Board their water conservation outreach strategy.

A letter was received from the Nassau County Department of Health outlining the results of the 2020 Sanitary Survey by the Department of Health.

Report of the biannual report of the District's elevated storage tank done by H2M was received.

Superintendent Vacchio reported on the following:

1. Pilot testing is ongoing at the Morley Park station.
2. Reviewed with the Board the report completed by office manager Michelle Handley on the top ten commercial water users.

Nominating petitions were received from Peter Meyer for the upcoming Commissioner election on December 8, 2020.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Tank Evaluation – Reviewed bid evaluation and recommendation to reject all bids.
2. Hewlett Transformer Relocation - Project awarded to ADA Electrical Contracting and award letter was sent on behalf of the District.
3. Morley Park AOP Treatment - Attended NCPC Meeting on 10/22 at 10:00 am. Project received their approval to advance to Nassau County Legislature for final approval. Project to be reviewed by Nassau County Legislature on 11/23.
4. Stonytown AOP Treatment - Proceeding with detailed design, following District review of draft building plan, schematic and site plan.

At 9:20 a motion was made to go into executive session for legal matters.

The regular meeting was resumed at 9:45am.

Checks for payment of claims, due from the Port Washington Water District totaling \$205,185.77 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 28, 2020.

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Peter Meyer, Secretary