

July 29, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 29, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

Also Present Community Resident:  
Francine Furtado

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on July 22, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of July 29, 2020:

General Checking - FNBLI	\$2,646.71
General Checking – Dime	\$234,867.09
Money Market	\$28,530.34
Tap Fee Account	\$21,820.88
Repair Reserve Equipment	\$172,866.88
Repair Reserve Bldg & Grounds	\$112,311.76

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, retainer 2<sup>nd</sup> Quarter 2020 \$2,000.00

Superintendent Vacchio reported on the following:

1. The Town has requested the District to provide if any borrowing for the fall borrowing for the ongoing bond project. After review with Robert Johnson our CPA, Auditor and D&B the amount requested will be 3.5 million. A motion was made by Commissioner Brackett and seconded by Peter Meyer to request the Town to borrow on the District's behalf 3.5 million. Carried
2. As reported at a previous meeting Mr. Harry DeFeo is claiming that he drove over one of our valve boxes and damaged one of his tires. This was turned over to our insurance carrier. They contacted Mr. DeFeo and denied any liability on the District's part. He disagrees with the insurance company and states he will file a small claims action.

William Merklin, P.E. reported on the following:

1. Hewlett Transformer Relocation and Hazardous Material Assessment – Coordinating schedule for hazardous materials on-site survey. Beginning electrical engineering required for transformer relocation.
2. Neulist Station Electrical and Miscellaneous Improvements - Surveyor completing title search and easement mapping.
3. NYSDEC Inspection/ Spill Prevention - Completing comment/response and action items following NYSDEC inspections.

At 8:20am a motion was made to go into executive session to discuss legal matters.

The regular meeting was resumed at 9:06am.

Checks for payment of claims, due from the Port Washington Water District totaling \$60,327.68 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 29, 2020.

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Peter Meyer, Secretary