

July 8, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 8, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on July 1, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of July 8, 2020:

General Checking - FNBLI	\$30,606.41
General Checking – Dime	\$283,516.31
Money Market	\$28,516.31
Tap Fee Account	\$21,810.15
Repair Reserve Equipment	\$207,048.71
Repair Reserve Bldg & Grounds	\$112,256.54

The following claims were received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services June 2020	\$5,400.00
2. D & B Engineers & Architects, Engineering, Neulist Avenue (Bond Issue)	\$49,266.91
3. PWWD, Reimbursement, beacon Hill Tank (Bond Issue)	\$812.50

Superintendent Vacchio reported on the following:

1. An email was received from Pamela Olendorff. They thanked our Justin Bautista for responding to their home and fixing a problem with their water service. A copy was placed in Justin's employee folder.
2. The Town has sent the 2021 budget which must be completed and returned to the Town by August 21, 2020.
3. Civil Service has approved Lauren Kropacek for employment as a clerk-typist for the office. She will start on July 20, 2020.
4. An email was received from Harry DeFeo that on July 4<sup>th</sup> he ran over an exposed piece of metal on one of our valve caps and ruined his tire. He would like to be reimbursed. The Superintendent advised Mr. DeFeo that the District admits no responsibility for the damage to his tire and suggests that he turn the matter over to his insurance company.
5. Concerning the Oasis development the Superintendent requested D&B to comment, as follows: D&B performed a cursory review of the package submitted by Oasis. In light of the pending NYSDOH regulations for emerging contaminants and the associated future need to take wells offline to construct treatment, the District would not be able to provide the flow projected by the Development (8,800 gallons per day) with the remaining source capacity.

William Merklin, P.E. reported on the following:

1. Hewlett AOP Treatment – Review of any District comments on Basis of Design Report.
2. Neulist Station Electrical and Miscellaneous Improvements - Authorized surveyor to perform title search and easement mapping. Documents scheduled to be completed next week.
3. Prevention - Assistance with comment/response and action items following the NYSDEC inspections.

At 8:29am a motion was made to go into executive session to discuss land acquisition.

At 9:06 the regular meeting was resumed.

Checks for payment of claims, due from the Port Washington Water District totaling \$47,391.35 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 8, 2020.

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Peter Meyer, Secretary