

June 24, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 24, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on June 17, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of June 24, 2020:

General Checking - FNBLI	\$30,342.77
General Checking – Dime	\$182,136.41
Money Market	\$28,516.31
Tap Fee Account	\$21,810.15
Repair Reserve Equipment	\$207,048.71
Repair Reserve Bldg & Grounds	\$112,256.54

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Nitrate Plant at Hewlett Well 4	\$97.52
2. D & B Engineers & Architects, Engineering, PWPD Antenna Installation	\$337.11
3. D & B Engineers & Architects, Engineering, Water Conservation Plan	\$1,735.10
4. D & B Engineers & Architects, Engineering, Security System Upgrade	\$2,340.36
5. D & B Engineers & Architects, Engineering, Neulist Avenue Bid and Contract (Bond Issue)	\$720.45
6. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue)	\$20,886.40

Superintendent Vacchio reported on the following:

1. The District is completely switched over from Friendly Bytes to HIS.
2. Port Washington Water District's truck No. 7 was involved in a minor collision at one of our plants. Village collision will make the needed repairs.
3. Cullen & Danowski has sent the 2019 Financials to the Town on June 23, 2020.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Soundview Water Main Replacement – Coordination with Village of Port Washington North for top course pavement. (No response received yet from VPWN). D&B and the District are meeting to review change orders submitted by Bancker this Thursday 6/25.
2. Hewlett AOP Treatment - Basis of Design Report has been submitted for District review and comment.

3. Neulist Station Electrical and Miscellaneous Improvements - Legal descriptions for existing easements were reviewed and determined not to coincide with access road adjacent to the alternative generator location at the base of the hill behind the generator building. Reviewed any additional input from the Board regarding generator location to be able to advance the project.
4. Neulist Tank Evaluation - Review of project cost estimate.

At 8:36am a motion was made to go into executive session to discuss legal matters.

The regular meeting was resumed at 8:46am.

Checks for payment of claims, due from the Port Washington Water District totaling \$81,568.23 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:58am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 24, 2020.

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Peter Meyer, Secretary