

June 10, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 10, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on June 3, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of June 10, 2020:

General Checking - FNBLI	\$28,993.69
General Checking – Dime	\$183,742.29
Money Market	\$28,516.31
Tap Fee Account	\$21,810.15
Repair Reserve Equipment	\$207,048.71
Repair Reserve Bldg & Grounds	\$112,256.54

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services May 2020 \$3,337.50

A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to appoint the following two people as hearing officers for disciplinary purpose, Robert Kronenberg, Esq. and Joseph Frank, Esq. Carried.

A letter was received from D&B advising after a thorough review of the bid proposal on the security system improvements it was determined that Johnson Controls proposal was non-responsive as it did not provide electrical connections at each site. D&B's recommends that the Port Washington Water District award the contract to Strategic Alarm Concepts in the amount of \$31,625.00. The Board after review of D&B's letter made a motion to award the bid to Strategic Alarm Concepts as they are the responsible bidder on the District specifications. Carried.

Two letters were received from the Nassau County Department of Health advising that samples taken March 26, 2019 at Morley Well 8 and 9 showed no pesticide or herbicide metabolic compounds.

Superintendent Vacchio reported on the following:

1. Reported that we had an 8" main break on Essex Court because it was under a 24" drain pipe. A temporary repair was made by the District. Bancker Construction was called in to make a permanent repair and re-route the main away from the 24" drain. All repairs are complete.
2. The New York State DEC will be in June 18, 2020 to inspect all the chemical bulk storage sites.
3. Discussed with the Board the ongoing problem accepting payments on bills by credit cards. After a long

discussion a motion was made and seconded by the Board to not accept credit card payments. Also an effort will be made to contact any consumer who used this to advise them that we the District will not be accepting credit card payments.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Security / Entry System Upgrades - Discussed recommendation of award.
2. Soundview Water Main Replacement – Bancker is completing binder course asphalt restoration. Reviewed top course restoration limit calculation and coordination with Village of Port Washington North. There are change orders on this job that still need to be negotiated associated with Bancker’s claim for additional excavation around utilities. We are waiting for info from Bancker to be able to review.
3. Hewlett AOP Treatment - Review of revised SEQRA resolution for AOP building as independent structure as opposed to extension of existing well building. See the following:

The Port Washington Water District proposes to undertake improvements to treatment equipment at its Hewlett Well Station involving the construction of small, less than 4,000 square foot, building to be used for a treatment system for 1,4-dioxane, as well as routine repairs including the refurbishment of the existing granular activated carbon (GAC) vessels, repair and replacement of fencing, installation of chemical safety equipment, and the repair of pipe insulation.

The District has determined that the nature, scope and extent of the work, which involves repairs with no substantial changes to the existing structures and the construction of a small, less than 4,000 sq. ft. building, are consistent with a Type II Action under 6NYCRR Part 617.5(c)(1) and 6NYCRR Part 617.5(c)(9). The District previously reviewed this project and passed a resolution on June 11, 2019 with this outcome, however, this memo was prepared at this time as an update since the building is now proposed as a separate structure instead of an extension to an existing building. Based on the above, it is the determination of the District that the proposed project is not subject to further review under Part 617 of New York State’s Environmental Quality Review Act.

At 8:30am a motion was made to go into executive session to discuss a legal matter.

The regular meeting was resumed at 8:55am.

Checks for payment of claims, due from the Port Washington Water District totaling \$121,101.72 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:59am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 10, 2020.

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Peter Meyer, Secretary