

May 20, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 20, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on May 13, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of May 20, 2020:

General Checking - FNBLI	\$60,999.64
General Checking – Dime	\$175,326.02
Money Market	\$28,500.58
Tap Fee Account	\$21,798.12
Repair Reserve Equipment	\$251,909.64
Repair Reserve Bldg & Grounds	\$112,194.60

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating VA & ERP Reports	\$140.18
2. D & B Engineers & Architects, Engineering, Intersection Maps	\$1,160.10
3. D & B Engineers & Architects, Engineering, Pump Rehabilitation Well 7	\$1,443.53
4. D & B Engineers & Architects, Engineering, Pilot Testing Morley Park (Bond Issue)	\$3,645.07
5. D & B Engineers & Architects, Engineering, Pilot Testing Stonytown Well 10(Bond Issue)	\$14,668.17

Superintendent Vacchio reported on the following:

1. Talked to Civil Service Commission about the problem filling an open position in the office.
2. Was contacted by the engineering firm concerning the proposed OASIS project, he was advised to have the owner's attorney contact our attorney Peter Fishbein.
3. Reviewed with the Board the need for borrowing BANS for the bond projects. After careful review the District does not need for any borrowing at this time.
4. The spring newsletter and Annual Water Quality Report has been delivered to our consumers.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Reviewed with the Board the options for the two (2) new generator placements at the Neulist Station.
2. Security / Entry System Upgrades - Transmitted security system improvement RFP to Strategic Alarms, Johnson Controls and Intellitec. Proposal due date is June 2, 2020.

3. Neulist Tank Evaluation - Provided draft contract documents for tank cleaning, inspection and evaluation for District review.

Peter Fishbein reported on the following:

1. That he has not heard from the attorney on the OASIS project.
2. He continues to work with the County on the Morley property.

At 8:35am a motion was made to go into executive session to discuss land acquisition.

The regular meeting was resumed at 8:45am, no action was taken.

Checks for payment of claims, due from the Port Washington Water District totaling \$56,497.11 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:51am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 20, 2020.

Peter Meyer, Secretary