

May 6, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 6, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on April 29, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of May 6, 2020:

General Checking - FNBLI	\$252,681.95
General Checking – Dime	\$35,266.84
Money Market	\$28,492.79
Tap Fee Account	\$18,042.37
Repair Reserve Equipment	\$251,840.82
Repair Reserve Bldg & Grounds	\$112,163.95

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services April 2020	\$2,600.00
2. D & B Engineers & Architects, Engineering, PWP Antenna Installation	\$308.20
3. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$2,175.00
4. D & B Engineers & Architects, Engineering, Action Plan for Irrigation Reduction	\$3,700.09
5. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue)	\$19,611.72
6. D & B Engineers & Architects, Engineering, Pilot Testing Hewlett Well 4 (Bond Issue)	\$22,505.57
7. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$27,929.36

Superintendent Vacchio reported on the following:

1. The newsletter and Annual Water Quality Report are at the printer.
2. Reviewed with the Board a press release from Z&E on the rate modification, the Board will review further and send any comments before being released.
3. Reviewed with the Board the April pumpage report.
4. Reported on the repairs at the Hewlett Well station.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Evaluating alternate site location for generator placement. Preparing draft contract drawings and specifications.

2. Security / Entry System Upgrades - Finalizing and transmitting security system improvement RFP to be sent to Strategic Alarms, Johnson Controls and Intellitec.
3. Hewlett AOP Treatment - Completed electrical site visit for detailed design information. Preparing draft pilot test report and basis of design report.
4. Stonytown AOP Treatment - Performing electrical review of site needs and transformer relocation plan in conjunction with preparation of draft building plan, schematic and site plan.

Peter Fishbein reported that he waiting on a response from county attorney for the Morley Park land purchase.

Checks for payment of claims, due from the Port Washington Water District totaling \$11,732.15 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 6, 2020.

Peter Meyer, Secretary