

April 29, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 29, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on April 22, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of April 29, 2020:

General Checking	\$235,315.77
Money Market	\$28,492.79
Tap Fee Account	\$18,042.37
Repair Reserve Equipment	\$251,840.82
Repair Reserve Bldg & Grounds	\$112,163.95

The following claim was received for payment and approved by the Board:

1. Bancker Construction, Soundview Water Main Improvements Req.#1, Bond Issue \$356,963.82

Superintendent Vacchio reported on the following:

1. Philip Ross Industries is at Well No. 4 making the repair to the nitrate vessel and replacing the water main with the caustic buildup.
2. Bancker Construction started the Soundview water main project service line replacements.
3. Reviewed with the Board the spring newsletter annual water supply statement. A motion was made and seconded to approve both items.
4. Advised the Board that all employees continue to work during the pandemic. All employees are wearing masks, gloves and are working apart as requested.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – Reviewed status of land acquisition.
2. Neulist Station Electrical and Miscellaneous Improvements – Review Generator Building photos and preliminary electrical room mechanical design layouts.
3. Security / Entry System Upgrades - Provided draft RFP document for District review.

Peter Fishbein reported that he is still waiting to hear back from the County on the Morley Park land purchase.

At 8:20am a motion was made to go into executive session for an employee matter.

At 8:26am the regular meeting was resumed.

Checks for payment of claims, due from the Port Washington Water District totaling \$75,824.73 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 29, 2020.

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Peter Meyer, Secretary