

April 15, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 15, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on April 8, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of April 15, 2020:

General Checking	\$274,366.20
Money Market	\$28,482.29
Tap Fee Account	\$18,035.72
Repair Reserve Equipment	\$251,729.82
Repair Reserve Bldg & Grounds	\$112,122.60

The following claim was received for payment and approved by the Board:

1. PWWD, Reimbursement, Morley Park (Bond Issue)	\$1,950.00
--	------------

Superintendent Vacchio reported on the following:

1. The Nitrate Plant at Hewlett Well 4 is out of service due to a broken pipe going to vessel number one. This puts the entire well system off line. The Superintendent is asking the Board to declare an emergency so that a repair can be made before the heavy pumpage season begins. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to have the needed repairs done as quickly as possible. Carried.
2. Due to the coronavirus it was decided to extend the time to pay water bills for sixty days before any penalties are applied. This was unanimously approved by the Board.
3. Engine work on generator No. 1 continues at the Neulist Station.
4. All other operations of the District continues during the corona virus.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Sanitary Inspection of Water Storage Tanks – Sanitary inspection of ground water storage tanks completed Tuesday 4/13.
2. Soundview Water Main Replacement - Bancker is beginning water service installations. Site walkthrough of water services completed Tuesday 4/14.
3. Hewlett AOP Treatment – Preparing draft pilot test report and basis of design report.
4. Stonytown AOP Treatment – Preparing draft building plan, schematic and site plan.

5. Water Rate Study – Requested final reports from NewGen.

Peter Fishbein reported that he continues to work on getting approval from Nassau County for the additional property needed at the Morley location.

Checks for payment of claims, due from the Port Washington Water District totaling \$150,017.24 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:46am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 15, 2020.

Peter Meyer, Secretary