

April 8, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 8, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on April 1, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of April 8, 2020:

General Checking	\$283,771.69
Money Market	\$28,482.29
Tap Fee Account	\$18,035.72
Repair Reserve Equipment	\$344,033.47
Repair Reserve Bldg & Grounds	\$112,122.60

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services March 2020	\$2,900.00
2. D & B Engineers & Architects, Engineering, Pump Rehabilitation Well 7	\$1,400.33
3. D & B Engineers & Architects, Engineering, Updating VA & ERP Reports	\$1,471.93
4. D & B Engineers & Architects, Rate Consulting February	\$1,164.56
5. D & B Engineers & Architects, Engineering, Hydraulic Model for Distribution System	\$2,149.38
6. D & B Engineers & Architects, Engineering, Action Plan for Irrigation Reduction	\$4,382.99
7. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$1,812.50
8. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue)	\$1,151.84
9. D & B Engineers & Architects, Engineering, Pilot Testing Morley Park (Bond Issue)	\$2,005.25
10. D & B Engineers & Architects, Engineering, Pilot Testing Stonytown Well 10(Bond Issue)	\$4,903.06
11. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$1,182.21
12. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$11,137.71
13. D & B Engineers & Architects, Engineering, Pilot Testing Hewlett Well 4 (Bond Issue)	\$20,262.80

Superintendent Vacchio reported on the following:

1. The District received the 1st quarter pilots from the Town in the amount of \$34,800.03
2. Reviewed with the Board the March pumpage report.
3. Employee Andrew Whitely who is out after his hip replacement has a doctor's note that he can return to work on Monday April 13th with no restrictions.
4. H.O. Penn (CAT) is at the Neulist Station starting the repair to generator No. 1.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Ricks Well Pump Rehabilitation – Received written confirmation from Eagle Control that they will honor the contract terms and pricing with the change in schedule for the work beginning in September as opposed to this spring as initially planned.
2. Soundview Water Main Replacement - Bancker advancing water main installation, service work to begin next week. Conference call to discuss water service installation phase scheduled for today Wednesday, 4/8.
3. Hewlett AOP Treatment – Preparing draft pilot test report and basis of design report.
4. Stonytown AOP Treatment – Performed mechanical survey on Tuesday 4/7/20. Preparing draft building plan, schematic and site plan.

Checks for payment of claims, due from the Port Washington Water District totaling \$26,477.99 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:49am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 8, 2020.

Peter Meyer, Secretary