

April 1, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 1, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

This meeting was held using phone conferencing and approved by Governor Cuomo's executive order 202.1 due to the Covid-19 virus.

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on March 25, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of April 1, 2020:

General Checking	\$336,099.77
Money Market	\$28,460.59
Tap Fee Account	\$18,022.09
Repair Reserve Equipment	\$343,771.41
Repair Reserve Bldg & Grounds	\$112,037.19

Superintendent Vacchio reported on the following:

1. There is a problem at the Morley station. One of the spool pieces on the transfer pump is leaking. The pipe needs to be replaced, as the plant will be out of operation. The Board declared it an emergency and directed the Superintendent to bring in Bensin Contracting to replace the leaking pipe as soon as possible.
2. PSA 9Mesa) was in to test the cathodic protection system on the underground caustic tanks. There are no problems noted from the inspection.
3. Reviewed with the Board the draft site plan and building at the Hewlett well for the AOP treatment building. After review and approval by the Board D&B was directed to prepare the pilot test report and basis of design report.
4. Robert Johnson, CPA has completed the 2019 Component Unit Annual Financial Report which has been forwarded to the Town of North Hempstead.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Ricks Well Pump Rehabilitation – The conformed documents were delivered to the District office for contract signing.
2. Hewlett AOP Treatment – Reviewed draft site plan and building plan. Preparing draft pilot test report and basis of design report.
3. Water Rate Study – NewGen provided draft report. Discussed Public Hearing scheduled for 4/22/20.

Checks for payment of claims, due from the Port Washington Water District totaling \$65,188.73 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:06am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 1, 2020.

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Peter Meyer, Secretary