

March 25, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 18, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners.

Minutes for the meetings held on March 18, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of March 25, 2020:

General Checking	\$293,941.63
Money Market	\$28,460.59
Tap Fee Account	\$18,022.09
Repair Reserve Equipment	\$343,771.41
Repair Reserve Bldg & Grounds	\$112,037.19

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services February 2020	\$3,762.10
2. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services February 2020	\$250.00
3. D & B Engineers & Architects, Engineering, Neulist Electrical Improvements (Bond Issue)	\$24,591.98

A consumer sent a note advising that our employee Charles Savinetti while at her home to change a reading box he was polite, friendly and neat. Also the office was also a pleasure to deal with.

Superintendent Vacchio reported on the continued operation of the District due to the corona virus.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Soundview Water Main Replacement – Bancker is advancing water main installation.
2. Neulist Station Electrical and Miscellaneous Improvements – Discussed the generator procurement.
3. Ricks Well Pump Rehabilitation – Received bonds and insurance from Eagle. Will schedule contract signing.
4. Hewlett AOP Treatment - Preparing a pilot test report with Trojan UV. Preparing a draft basis of design report.

Motion made seconded that the Board has determined that Caterpillar is the District's sole source provider for generators due to their compatibility with existing generators owned by the District, their service contract with the District and their being able to supply the District with the required generators.

Checks for payment of claims, due from the Port Washington Water District totaling \$46,882.29 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:46am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 25, 2020.

Peter Meyer, Secretary