

February 26, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 26, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer

Also present:  
David Chauvin, Z & E

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on February 19, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of February 26, 2020:

General Checking	\$217,095.79
Money Market	\$28,440.31
Tap Fee Account	\$11,261.74
Repair Reserve Equipment	\$343,526.44
Repair Reserve Bldg & Grounds	\$111,957.35

The following claims was received for payment and approved by the Board:

1. PWWD, Reimbursement, Hewlett Well 4 Lab Monitoring (Bond Issue) \$57,774.00

At 8:15am Commissioner Brackett announced that bids will be opened for Contract 2020-02 Rehabilitation of Well Pump No. 7. The following bids were received:

A.C. Schultes	\$135,670.00
Eagle Control	\$114,770.00

The Board requested D&B to review the bids and report back to the Board at the next meeting.

Superintendent Vacchio reported on the following:

1. He has reviewed the bids for Contract 2020-01 Maintenance of Grounds for 2020, taken at the Board meeting on 2/19/20. After reviewing both bids Landscapes of Long Island has submitted a bid that meets our specifications in the amount of \$22,577.00. A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to award the bid to Landscapes of Long Island. Carried.
2. An email was received from the Mayor of Port North, the Village will be doing a full curb to curb restoration of the water main project once Bancker is finished replacing the water mains and putting in a temp base. The Village agrees to receive the Water District funds; the District would have expended to resurface the area according to the Village specifications.
3. Reviewed with the Board the date of April 22, 2020 at 8:00am as the public hearing on the proposed water rate increase for the Port Washington Water District. They further directed that a legal notice be put in the Port News of the hearing.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Action Plan / Irrigation Reduction - Reviewed the irrigation reduction scenarios. They will be meeting with Z&E regarding communication.
2. Neulist Station Electrical and Miscellaneous Improvements - Reviewed approach for making temporary connections for generator rental for summer 2020. Preparing specifications for procurement of new generators.
3. Neulist Tank Evaluation – Preparing draft contract documents for tank cleaning, inspection and evaluation. Reviewed of draft letter to NCDPW.
4. Soundview Water Main Replacement - Bancker completed distribution of letters for public outreach on 2/17/2020. Work is scheduled to begin Monday 3/2/2020. Discussed response from Mayor Weitzner at the Village of Port Washington North regarding asphalt rehabilitation approach.
5. ERP and VA Updates - Reviewed updated ERP and VA.

Peter Fishbein reported he has sent the survey for the proposed property needed at the Christopher Morley station to the County of Nassau.

David Chauvin discussed with the Board proposed irrigation reduction plan components.

Checks for payment of claims, due from the Port Washington Water District totaling \$53,051.79 were approved for payment by the Board.

At 8:50am a motion was made to go into executive session to discuss a personnel issue. The regular meeting resumed at 9:05am.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 26, 2020.

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Peter Meyer, Secretary