

December 11, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 11, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michael Newberger, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on December 4, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of December 4, 2019:

General Checking	\$505,062.35
Money Market	\$28,375.96
Tap Fee Account	\$6,744.84
Repair Reserve Equipment	\$343,002.58
Repair Reserve Bldg & Grounds	\$111,786.62

The statement of canvas from the Special District Election held on December 10, 2019 was as follows:

Three (3) year term January 1, 2020 to December 31, 2022

Total number of votes cast - 419

Total number of votes cast for Mindy Germain – 402

The Board directed that the above results be filed with the Town Clerk of the Town of North Hempstead.

A letter was received from the Town of North Hempstead office of the Town Attorney reminding the Board that State Law requires that the retainage of certain professionals be appointed by the Town Board (attorney, engineers) and a letter requesting approval by to the Town Board.

The Board reviewed a press release on tips to protect water systems from winter weather. After review the Board directed that it be released to the press.

Superintendent Vacchio reported on various projects on going throughout the District.

Attorney Peter Fishbein reported that the Union has signed the new contract effective 1/1/20 through 12/31/24 the Board then signed the new contract.

Michael Savarese, P.E. and William Merklin, P. E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Conduct basis of design report review workshop following Board meeting.
2. Morley Park AOP Treatment – Review of revised site plan based on vehicle usage input obtained from Nassau County Parks. D&B preparing documentation in response to information request from NYS Environmental Facilities Corporation.

3. Hewlett AOP Treatment – Optimal pilot test run proposal submitted to Nassau County Department of Health.
4. Stonytown AOP Treatment - NCDH provided approval of the pilot protocol. D&B conducted site visit on Monday to evaluate site access and will be preparing a site plan for the District's use in coordinating with the Village of Flower Hill for land to be used for staging area. Conducted site meeting with Phillip Ross Industries to coordinate pilot piping and electrical connections.

The Board then reviewed with the engineers the preliminary design report on the electrical and miscellaneous improvements at the Neulist Avenue Station.

Checks for payment of claims, due from the Port Washington Water District totaling \$185,874.57 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 11, 2019.

Peter Meyer, Secretary