

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 27, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on November 20, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of November 27, 2019:

General Checking	\$624,818.38
Money Market	\$28,375.96
Tap Fee Account	\$6,744.84
Repair Reserve Equipment	\$342,749.04
Repair Reserve Bldg & Grounds	\$111,703.99

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the Board meeting schedule for December due to the holidays. A notice will be posted to reflect the changes.
2. A carbon change at Hewlett Well No. 4 is schedule for December 10, 2019.
3. There is a potential leak at the Neulist Station; it will require further investigation to determine its exact location.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements - Completing basis of design report and alternative analysis to provide to District for review on 12/4/19. Report workshop scheduled following board meeting on 12/11/19.
2. Hewlett AOP Treatment - Data obtained from lab for initial pilot test runs confirmed treatment of 1,4-dioxane. Optimal pilot test runs being evaluated with Trojan UV.
3. Stonytown AOP Treatment – D&B followed up with NCDH and NCDH explained that they will be sending a letter shortly to provide approval for the pilot protocol. Coordination with Village of Flower Hill for land to be used for staging area. Review site aerial map.
4. Soundview Water Main Replacement – Pre-construction meeting originally scheduled for last week meeting was cancelled by Bancker Construction due to an emergency and is being rescheduled.

Checks for payment of claims, due from the Port Washington Water District totaling \$29,471.92 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:36am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 27, 2019.

Peter Meyer, Secretary