

February 5, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 5, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on January 29, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of February 5, 2020:

| | |
|-------------------------------|--------------|
| General Checking | \$180,756.52 |
| Money Market | \$28,418.65 |
| Tap Fee Account | \$11,254.71 |
| Repair Reserve Equipment | \$343,264.77 |
| Repair Reserve Bldg & Grounds | \$111,872.07 |

The following claims was received for payment and approved by the Board:

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|---|------------|
| 1. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue) | \$1,356.46 |
| 2. D & B Engineers & Architects, Engineering, Pilot Testing Morley Park (Bond Issue) | \$4,182.33 |
| 3. D & B Engineers & Architects, Engineering, Pilot Testing Hewlett Well 4 (Bond Issue) | \$4,276.31 |

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the January well pumpage report.
2. There is a problem at Hewlett Well No. 4, of caustic buildup in the piping as it leaves the GAC building, also the check valve is not holding. This will need a repair the same as was just done at Stonytown Well No. 10.
3. D& B sent a proposal for engineering services for sanitary inspections of the ground storage tanks in the spring and fall of 2020 in the amount of \$2,400.00 each.
4. D& B sent a proposal for engineering services for preparation of a request for proposal (RFP) and assistance during procurement for the Port Washington Water District entry/security system upgrades. The not to exceed fee will be \$5,500.00. The Board approved this expense.
5. It was agreed that the Commissioners and Superintendent will attend a meeting of the Long Island Water Conference on Monday February 24, 2020 in Mineola, NY.
6. PMG sent a listing of potential columns and story lines for the spring newsletter 2020 and asked that the Commissioners review and let PMG know their thoughts on the subject.

Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements - Discussed emergency solutions for generator to replace generator with blown cylinder.

2. Ricks Well Pump Rehabilitation - Bid Documents are available today, advertisement date is 2/5/2020 and bid opening will be 2/26/2020.
3. Security / Entry System Upgrades - Reviewed proposal for project.
4. Sanitary Inspection of Water Storage Tanks - Reviewed proposal and discussed the ground water storage tank inspection schedule.
5. Soundview Water Main Replacement – Coordinated with Peter Fishbein and transmitted project email to Mayor Weitzner at the Village of Port Washington North.
6. Water Rate Study - Transmitted action items email following meeting with NewGen last week. Reviewed the schedule for rate increase implementation.

Checks for payment of claims, due from the Port Washington Water District totaling \$69,776.16 were approved for payment by the Board.

At 8:56am a motion was made to go into executive session to discuss a personnel issue. The regular meeting resumed at 9:10am.

There being no further business to discuss the meeting was adjourned at 9:16am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 5, 2020.

Peter Meyer, Secretary