

January 29, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 29, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also present:
Michael Maker, New Gen
Greg Gordon, Z & E
David Chauvin, Z & E

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on January 22, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of January 29, 2020:

General Checking	\$293,100.00
Money Market	\$28,418.65
Tap Fee Account	\$11,254.71
Repair Reserve Equipment	\$343,264.77
Repair Reserve Bldg & Grounds	\$111,872.07

Superintendent Vacchio reported on the following:

1. Neulist CAT generator No. 1 is out of service due to a blown cylinder.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Reviewed updated basis of design report.
2. Soundview Water Main Replacement – Discussed asphalt restoration coordination with Village of Port Washington North.
3. Capital Plan / Bond Planning - Discussed follow-up comments on report and revised bond estimate table.
4. Water Quality Monitoring Requirements – Discussed the Nassau County Health Department's new sampling requirements for 2020.

At 9:05am a motion was made to go into executive session to discuss a personnel issue. The regular meeting resumed at 9:23am.

Michael Maker reviewed his progress on the rate study he is doing for the Board. After his report, he will follow up on a final suggestion on the proposed rate increases.

It was decided by the Board to set April 22, 2020 as the hearing date for a rate increase hearing.

David Chauvin and Greg Gordon from Z & E Creative Communications discussed the public relation goals for 2020. They will come back at a future meeting with ideas and programs for irrigation companies for this summer.

Checks for payment of claims, due from the Port Washington Water District totaling \$45,543.15 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 10:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 29, 2020.

Peter Meyer, Secretary