

January 22, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 22, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

Also present:
Gary Cucchi, PMG

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on January 15, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of January 22, 2020:

General Checking	\$180,756.52
Money Market	\$28,418.65
Tap Fee Account	\$11,254.71
Repair Reserve Equipment	\$343,264.77
Repair Reserve Bldg & Grounds	\$111,872.07

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, 4th Quarter Retainer 2019 \$2,000.00

A copy of a letter sent to the engineers for the Oasis 44 unit condominium development was received by the District. It was decided that Peter Fishbein will contact them to advise on the steps that should be taken as to the Port Washington Water District's regulations.

Superintendent Vacchio reported on the following:

1. The Port Washington Fire Department advised that they are undergoing an ISO audit and have been requested to provide hydrant flow test data. Superintendent Vacchio said that due to the extreme weather temperatures it would have to wait until the spring.
2. The Nassau County Department of Health has forwarded the new 2020 water quality monitoring requirements. The Superintendent requested permission to have D&B review the changes from last year 2019. The Board approved this request.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – Received confirmation from Nassau County Parks Department that they have no further comments on the site plan, building plan and building elevation. Transmitted letter to EFC regarding project schedule milestones, parkland alienation and Town of North Hempstead bonding processes.
2. Soundview Water Main Replacement – Discussed asphalt restoration coordination with Village of Port Washington North.
3. Capital Plan / Bond Planning - Discussed follow-up comments on report and revised bond estimate table.

Checks for payment of claims, due from the Port Washington Water District totaling \$111,244.60 were approved for payment by the Board.

At 8:59am a motion was made to go into executive session to discuss a personnel issue. The regular meeting resumed at 9:11am.

There being no further business to discuss the meeting was adjourned at 9:29am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 22, 2020.

Peter Meyer, Secretary