

October 23, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 23, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by Peter Meyer, Acting Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 16, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of October 23, 2019:

General Checking	\$323,244.73
Money Market	\$28,354.29
Tap Fee Account	\$3,741.55
Repair Reserve Equipment	\$342,487.25
Repair Reserve Bldg & Grounds	\$111,618.67

Superintendent Vacchio reported on the following:

1. Had our first meeting with NewGen Strategies on the rate study.
2. Have a meeting scheduled with DeJana Holdings on Thursday October 24, 2019 to review the contents of our letter of 9/26/19 concerning their request for water availability for 22 Sagamore Hill Drive.
3. Started today refilling the Beacon Hill Tank after the warranty one year inspection. All minor problems on the tank have been corrected.
4. The owner of 85 Beacon Hill Road thinks his bill of \$450.26 is out of line. The District has made several service calls to his home to check on the high usage. It appears that he had a leak in his sprinkler system, after shutting it off his system the water usage went down. He was advised that there would be no adjustment to his account.
5. Reported on the meeting he had with the engineers from D&B on the major projects needed at the Neulist Station. D&B will issue a report on their findings.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Building improvements/architectural on-site kick-off meeting scheduled for Wednesday, 10/30. Preparing alternative analysis information for design memorandum.
2. Hewlett AOP Treatment – Trojan delivered UV treatment pilot on Friday, 10/18. D&B will be on-site to continue coordinating the plumbing connections. Awaiting GAC units to be delivered and then will be able to schedule on-site testing, likely to begin first or second week of November.
3. Southport Antenna Inspections – D&B reviewing revised drawings provided by PWPDP contractor, N.W. Management. In regards to the Nassau County Police Department, D&B is reviewing the revised drawing provided by NCPD contractor. Motorola Solutions to provide reimbursement to District for engineering review and inspection fees.

4. Sanitary Inspections for Ground Storage Tanks - Sanitary inspections of ground storage tanks completed Friday, 10/11. Inspection reports to be provided Wednesday, 10/30.
5. Beacon Hill Tank - Anniversary inspection and on-tank punch list items completed. Tank to be filled. D&B coordinating with Caldwell for contract closeout items, as well as dedication plaque. Landscaping Contractor, Gatz Site Work, to be on-site Wednesday 10/23 to inventory required plant replacements.
6. The Soundview Water Main Project - Insurance under review by Salerno Brokerage Corp. Schedule contract signing and Notice to Proceed for Wednesday, 10/30. On-site work to begin on approximately March 15, 2020, pending weather.

Checks for payment of claims, due from the Port Washington Water District totaling \$174,507.37 were approved for payment by the Board.

A motion at 9:35am was made and seconded to go into to executive session to discuss legal matters. At 10:05am the meeting was resumed

There being no further business to discuss the meeting was adjourned at 10:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 23, 2019.

Mindy Germain, Acting Secretary