

October 16, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 16, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 9, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of October 16, 2019:

General Checking	\$298,737.01
Money Market	\$28,354.29
Tap Fee Account	\$3,741.55
Repair Reserve Equipment	\$342,487.25
Repair Reserve Bldg & Grounds	\$111,618.67

The following claims was received for payment and approved by the Board:

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|---|--------------|-------------|
| 1. D & B Engineers & Architects, Engineering, Pilot Testing Hewlett | (Bond Issue) | \$6,149.02 |
| 2. D & B Engineers & Architects, Engineering, NYS EFC Grant Application | (Bond Issue) | \$18,567.16 |

A letter was received from the Nassau Civil Service Commission advising that they have updated their records that Italo J. Vacchio as the new appointing officer.

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the Budget vs. Actual Expenses for the period ending September 30, 2019.
2. The District received two (2) Pilot payments from the Town for July through September in the amount of \$50,112.82
3. Reviewed with the Board H2M's semi-annual report of the District's elevated water storage report. There were no major recommendations in the report.
4. The Town had a leak in the water service to the Bar Beach Park, the leak was after the meter causing a large bill and a waste of water.
5. Reported on the meeting he had with the engineers from D&B on the major projects needed at the Neulist Station. D&B will issue a report on their findings.

Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Kick-off meeting conducted on-site on Thursday 10/10 with the superintendent to review electrical design preferences.
2. Morley Park AOP Treatment – Discuss comments provided by Nassau County on review of site plan, proposed easement, building floor plan and building elevations. D&B preparing documentation in response to information request from NYS Environmental Facilities Corporation.
3. Hewlett AOP Treatment – Trojan shipping UV treatment pilot unit for delivery later this week. District

conducting plumbing and electrical connections for pilot unit. Addressed and received approval from NYSDOH.

4. Southport Antenna Inspections – D&B reviewing revised drawings provided by PWPDP contractor, N.W. Management. In regards to the Nassau County Police Department, D&B is reviewing the revised drawing provided by NCPD contractor. Discuss Motorola Solutions.
5. Sanitary Inspections for Ground Storage Tanks - Sanitary inspections of ground storage tanks completed Friday, 10/11.
6. Beacon Hill Tank - Conducted anniversary inspection on Thursday 10/10. Tank bowl had significant sediment deposits and required power washing. Landscaping Contractor, Gatz Site Work, to be on-site either this Friday or early next week to manage required plant replacements and plant maintenance.
7. The Soundview Water Main Project - Reviewed bonds. Insurance under review. Preparing conformed documents. Schedule contract signing and notice to proceed. On-site work to begin on approximately March 15, 2020, pending weather.
8. Capital Plan / Bond Planning - Preparing draft report, in conjunction with hydraulic modeling development.

Checks for payment of claims, due from the Port Washington Water District totaling \$87,394.39 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:29am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 16, 2019.

Peter Meyer, Secretary