

October 9, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 9, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Italo Vacchio, Superintendent
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on October 2, 2019, were read and approved. Motion was made and seconded to set aside a page in the minutes in memory of long serving past Commissioner Thomas J. Murray who served for 22 years in the capacity of Commissioner of the Port Washington Water District.

The Board further reviewed the District's account balances as follows as of October 9, 2019:

General Checking	\$261,051.57
Money Market	\$28,354.29
Tap Fee Account	\$3,741.55
Repair Reserve Equipment	\$342,487.25
Repair Reserve Bldg & Grounds	\$111,536.16

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services September 2019	\$3,484.00
2. D & B Engineers & Architects, Engineering, Land Acquisition (Bond Issue)	\$476.67
3. D & B Engineers & Architects, Engineering, Pilot Testing Morley Park (Bond Issue)	\$4,648.87
4. D & B Engineers & Architects, Engineering, Pilot Testing Stonytown Well 10(Bond Issue)	\$3,976.98
5. D & B Engineers & Architects, Engineering, Christopher Morley Survey(Bond Issue)	\$8,750.00
6. D & B Engineers & Architects, Engineering, Christopher Morley Survey(Bond Issue)	\$11,275.00
7. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue)	\$2,803.27
8. Port Washington Water District, Reimbursement for Engineering & Legal Claims (Bond Issue)	\$66,617.15

Superintendent Vacchio reported on the following:

1. Stonytown Well 10 is back online.
2. The District had a major leak in the Sandy Hollow Booster Station on Saturday October 5, 2019. The valves (2) 16inch that shut off the station would not close, also the main valve from the 1 million ground storage tank would not close. Bancker Construction was called in to replace the 16inch valves. We lost 1 million gallons from the storage tank which is now empty. A new 20" valve will need to be installed. Also the broken piping in the booster building will have to be replaced. The Board directed the Superintendent to have the needed repair completed as soon as possible.
3. It was agreed not to renew the maintenance well contract with A.C. Schultes on a motion made by Commissioner Meyer and seconded by Commissioner Brackett. Carried.
4. The Board reviewed and approved the flyer for pharmaceutical day on October 26, 2019.
5. It was approved to allow the Village of Flower Hill to add to their maps showing the water main locations of the Port Washington Water District.
6. The Beacon Hill Tank has been drained for the one year inspection as per the contract.

7. Two trees in the area of the 16inch valves replacement need to be removed. This was approved by the Board.

It was agreed that the Board and the Superintendent will attend a meeting of the Long Island Water Conference on Monday October 28, 2019 in Syosset.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Neulist Station Electrical and Miscellaneous Improvements – Kick off meeting on-site with the Superintendent to review design preferences on Thursday 10/10 at 11:00 am.
2. Morley Park AOP Treatment – Discussed comments provided by Nassau County on review of site plan, proposed easement, building floor plan and building elevations. D&B preparing documentation in response to information request from NYS Environmental Facilities Corporation.
3. Hewlett AOP Treatment – Conducted coordination meeting on Thursday 10/3 to review installation of pilot reactor. Received and addressing NYSDOH comments.
4. Southport Antenna Inspections – D&B reviewing revised drawings provided by PWPD contractor, N.W. Management. In regards to the Nassau County Police Department, D&B is reviewing the revised drawing provided by NCPD contractor.
5. Sanitary Inspections for Ground Storage Tanks - Sanitary inspections of ground storage tanks are scheduled for Friday 10/11 at 8:00 am.
6. Beacon Hill Tank - Conducting anniversary inspection on Thursday 10/10 at 8:00 am. Tank will be required to be off-line for a minimum of 2 weeks.
7. The Soundview Water Main Project - Obtained and reviewing bonds and insurance from Bancker Construction.

Checks for payment of claims, due from the Port Washington Water District totaling \$78,547.59 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:31am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 9, 2019.

Peter Meyer, Secretary