

October 2, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 2, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on September 25, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of October 2, 2019:

General Checking	\$273,776.22
Money Market	\$28,333.33
Tap Fee Account	\$3,738.78
Repair Reserve Equipment	\$342,234.09
Repair Reserve Bldg & Grounds	\$111,536.16

Superintendent Vacchio reported on the following:

1. The required samples the District took as per the Nassau County Health Department have all come back negative, they will be sent to the Health Department with a request to bring Well 10 into service.
2. The District received a copy of the letter that was sent to D&B approving the pilot testing at Hewlett Well No. 4.
3. Reviewed with the Board the September pumpage report. Due to the dry weather the pumpage was up 14% over September 2018.
4. The District thought we had a main break on Carlton Avenue. However, after digging over the leak an old abandoned service line was found. The District cut and capped the line to stop the leak.
5. Superintendent Vacchio and office manager Michelle Handley gave an overview on the process of updating the office computer from Friendly Bytes back to HSI.

Michael Savarese, P.E. was not able to attend this week's meeting, however he forwarded the following report:

1. Morley Park AOP Treatment – Scheduled conference call with NYS Environmental Facilities Corporation (EFC) for today Wednesday, 9/25 to review their letter outlining requirements for project funding.
2. Hewlett AOP Treatment – Obtained verbal approval from NCDH on revised protocol. Discuss District coordination and Trojan UV equipment delivery.
3. Southport Antenna Inspections – Site meeting conducted on Friday 9/6. Port Washington Police District vendor (N.W. Management) providing updated, alternative drawings for D&B's review as NCPD were not able to allow them use of their conduits. In regards to the Nassau County Police Department, D&B completed initial review of the project drawings for best practices and structural, sent comments on 8/2 and awaiting revised submittal.
4. Beacon Hill Tank - Anniversary inspection is scheduled for the week of October 7th. The tank will be required to be off-line for a minimum of 2 weeks.

Commissioner Germain submitted completed petitions with signatures of registered voters for the Commissioner Election on December 10, 2019 for a three (3) term starting January 1, 2020.

Checks for payment of claims, due from the Port Washington Water District totaling \$50,986.34 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:07am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 2, 2019.

Peter Meyer, Secretary