

August 28, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 28, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on August 21, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of August 28, 2019:

General Checking	\$226,982.34
Money Market	\$28,311.88
Tap Fee Account	\$3,735.95
Repair Reserve Equipment	\$341,975.06
Repair Reserve Bldg & Grounds	\$111,449.19

Superintendent Vacchio reported on the following:

1. As requested Robert Johnson, CPA will be at the Board meeting on September 4, 2019.
2. Bensin Contracting is making progress on the caustic soda scale build-up in the piping at Stonytown Well No. 10.
3. The Assistant Chief Brian Waterson of the Port Washington Fire Department reported a problem from the hydrant at 21 Jackson Street. The District is looking into the reported problem.
4. Checked with the Town of North Hempstead Comptroller and the Town's borrowing for the new bond issue, for the 16,100,000.00 million dollars, Bans for the funds will be available on or after September 24, 2019. D&B will need to advise the District of the amount needed to request for the anticipated expense.
5. Advised the Board that a claim from Alice Langley of 36 Greenbriar Lane was received. The claim was sent to our insurance company and to our attorney.

William Merklin and Michael Savarese, P.E. reported on the following:

1. Completed review of the bids receive for the Soundview Water Main Project. Based on the review conducted, D&B recommends award of the contract to the lowest responsible bidder Bancker Construction. A motion was made by Commissioner Brackett and seconded by Commissioner Meyer to award the bid to Bancker Construction in the amount of \$1,702,270.75. Carried all in favor.
2. Morley Park AOP Treatment – Still awaiting comments from Nassau County with proposed easement, building floor plan and building elevations.
3. Hewlett AOP Treatment – Received additional comments from NCDOH regarding protocol. Preparing grant application package.
4. Hewlett Drainage Investigation – D & B visited site during wet weather conditions on 8/23 to further investigate drainage concerns.
5. Stonytown AOP Treatment - Preparing grant application package. Still awaiting comments from NCDOH and NYSDOH on pilot protocol that was submitted for review.

6. Stonytown Facility Investigation – Project review meeting conducted on 8/23 to review approach of installing required pipe caustic scale build-up. Bensin Contracting has begun work and D&B is providing part-time inspection.
7. Southport Antenna Inspections – The project is currently on hold as the Port Washington Police District is coordinating with Nassau County regarding approval to utilize one of their conduits for antenna wiring. Also, D&B completed initial review of the project drawings for best practices and structural and submitted their comments and is still awaiting the revised submittal.
8. Capital Plan / Bond Planning – Requested additional time to complete draft documents for review by the District.
9. Hydraulic Modeling – Building hydraulic model with use of data received from the District and GIS files from H2M.

Checks for payment of claims, due from the Port Washington Water District totaling \$23,985.42 were approved for payment by the Board.

At 9:15am a motion was made by Commissioner Brackett to go into executive session to discuss employee matters. The regular meeting resumed at 9:26am.

There being no further business to discuss the meeting was adjourned at 9:28am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 28, 2019.

Peter Meyer, Secretary