

July 24, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 24, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 17, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of July 24, 2019:

General Checking	\$197,247.47
Money Market	\$28,290.26
Tap Fee Account	\$2,983.17
Repair Reserve Equipment	\$361,313.04
Repair Reserve Bldg & Grounds	\$126,159.26

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Intersection Maps	\$173.73
2. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$3,377.86
3. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$20,937.21
4. D & B Engineers & Architects, Engineering, 1 ST Half 2019 Sanitary Inspections	\$2,400.00
5. D & B Engineers & Architects, Engineering, AOP Pilot Testing Hewlett Well 4	\$1,148.84
6. D & B Engineers & Architects, Engineering, AOP Pilot Testing Morley Park Station	\$7,923.24
7. D & B Engineers & Architects, Engineering, Christopher Morley Markout & Survey	\$334.23

Superintendent Vacchio reported on the following:

1. Advised the Board that the District continues to restore the original HIS office computer system.
2. Requested that the Board sign the paperwork for the grant application for the NYS Grant for the Morley Park Station.
3. Reviewed with the Board and our attorney Mr. Fishbein the draft letter from the Nassau County Police Department concerning the land mobile radio system license agreement for the Southport Elevated Tank.
4. Stonytown Well 10 is still offline. New bacteria samples have been taken and we are awaiting the results.
5. As reported at the July 17th meeting concerning why Booster No. 5 at the Neulist Station is not working. A quote was received from A.C. Schultes to pull the booster pump, disassemble, inspect and provide a detailed report listing all the repairs necessary to return the unit to proper operation. As follows: \$7,500.00, this was approved by the Board. It was agreed that D & B will oversee this repair.

A motion was made by Commissioner Germain and seconded by Commissioner Brackett to approve this expense. Carried.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment - Reviewed grant acknowledgment form and associated project milestones. Discussed draft letter from Assemblyman D'Urso regarding support for grant application. Preparing figure to show site features and building elevation for use with land acquisition request.
2. Hewlett AOP Treatment - Submitted NCDH comment-response package to address comments on pilot protocol as well as forwarded package to NYSDOH as requested by NCDH. Preparing grant application package.
3. Stonytown AOP Treatment - Preparing grant application package.
4. Soundview Water Main Replacement – The project is advertised and documents available for pick-up, contractors have been notified. Bid date set for 8/14 and as of today 3 contractors have picked up bids.
5. Southport Antenna Inspections - Discussed and reviewed the project with the Board. Also D&B conducted an on-site kick-off meeting with the contractor (NW Management) in May to discuss work protocols, tank coatings, site access, etc. In regards to the County's request for the installation of four new emergency communication antennas, the work is pending legal and engineering review. Nassau County is currently coordinating legal/contract requirements with Peter Fishbein. Peter Fishbein explained today that the legal review is now complete; therefore, D&B can begin review of the project drawings.
6. Capital Plan / Bond Planning – Reviewed the dates for the upcoming meetings regarding the capital plan and bond planning. Preparing draft master plan report for review by the District.

Peter Fishbein, Esq. reported on several issues he is working on. Also he has been in contact with Richard Baldwin from Friendly Bytes concerning the problem with the system.

Commissioner Germain requested Bill Merklin to review for accuracy the signage for the Village of Port Washington North's Baywalk Project and for permission from the Board to support this project. The Board agreed to support the conservation effort.

Checks for payment of claims, due from the Port Washington Water District totaling \$92,263.41 were approved for payment by the Board.

A motion was made by Commissioner Meyer to enter into executive session to discuss employee matters at 9:46am. The regular meeting resumed at 9:58am.

There being no further business to discuss the meeting was adjourned at 9:59am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 24, 2019.

Peter Meyer, Secretary