

July 17, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 17, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on July 10, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of July 17, 2019:

General Checking	\$192,398.35
Money Market	\$28,290.26
Tap Fee Account	\$2,983.17
Repair Reserve Equipment	\$361,313.04
Repair Reserve Bldg & Grounds	\$126,159.26

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services June 2019	\$3,875.00
2. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$2,472.80

Notice was received from the Town that there will be a meeting on August 1, 2019 at 8:30am to go over the 2020 budget dates and deadlines.

The Board reviewed the Notice of Public Hearing in relation to the increase and improvement of facilities of the Port Washington Water District consisting of improvements of the Neulist, Morley Park, Hewlett and Stonytown well stations. The notice has been reviewed and approved by the Town and checked by the District's attorney Peter Fishbein.

The Superintendent advised the Board that the bid date for the Contract 2019-05 Water Main Improvements - Soundview Area will be August 14, 2019 at 8:15am.

Superintendent Vacchio reported on the following:

1. There was a problem with the SCADA system on July 16, 2019 and Eagle Control was called in after hours to correct and restore the system.
2. There is a problem with booster 5 at the Neulist Station. A.C. Schultes has been called to check out the reason why it will not pump water.
3. A.C. Schultes was called in to check why we keep getting bad bacteria samples 0-minute and 2-minute after the repair to the casing at Well 10.
4. The District is still having a major problem with Friendly Bytes software that was installed. The company has gone out of business. The Superintendent requested permission to call in HIS to find a solution and restore the system back to before the Friendly Bytes system was installed. This was approved by the Board. The District's attorney Peter Fishbein will also contact Friendly Bytes to request they return our off site backup server to the District.

5. A meeting has been setup with Municipal & Financial Service Group, water rate consultants, on August 14, 2019 at 8:15am at the District.

The Board received a proposal from D & B for engineering services for preparation for NYSEFC/NYSDOH funding applications for Hewlett Well 4 and Stonytown Well 10 as follows:

Hewlett Well 4 - \$12,000.00
 Stonytown Well 10 - \$12,000.00

Both above fees not to exceed the above price. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the above proposed. Carried.

A second proposal was received from D & B for engineering services for pilot testing and preliminary permitting for 1, 4 dioxane treatment at the Stonytown Well 10 facility not to exceed fees for the work as described will be as follows: Total \$134,000.00

A motion was made by Commissioner Germain and seconded by Commissioner Brackett to approve this expense. Carried.

A written report was received from Michael Savarese, P.E. of D & B as follows:

Item	Status
<u>Project Review</u>	<ul style="list-style-type: none"> Project summary below
Soundview Water Main Replacement	<ul style="list-style-type: none"> Project advertised and documents available for pick-up on 7/17. Bid date set for 8/14.
Hewlett AOP Treatment	<ul style="list-style-type: none"> Preparing NCDH comment-response package to address comments on pilot protocol. As mentioned in my email, NCDH requested additional laboratory analysis to include duplicate samples, as well as requesting to add new analytes to the sampling regiment which has significant impact on laboratory cost (from \$40,000 to approximately \$60,000). As requested by NCDH, the response package will also be forwarded to NYSDOH.
Morley AOP Treatment	<ul style="list-style-type: none"> Draft boundary and topographic survey completed by surveyor. Preparing figure for use with land acquisition request.
Capital Plan / Bond Support	<ul style="list-style-type: none"> Preparing draft master plan report for review by the District.
Hydraulic Modeling	<ul style="list-style-type: none"> Compiling data to initiate model build and calibration. Received response from H2M that they will be sending GIS files which we need for the model.
Other Projects	<ul style="list-style-type: none"> We currently have approximately six other projects on-going (Southport Tank Antenna inspections, Neulist Tank inspection, Oasis Development, PCCP Evaluation, Beacon Hill tank closeout, sanitary tank inspections) however, there is no significant news at this time.
<u>Follow-up from Last Meeting</u>	<ul style="list-style-type: none"> As discussed last week, we prepared a proposal for 1,4-Dioxane Piloting at Stonytown and a proposal to prepare an emerging contaminant grant application packages for the Stonytown and Hewlett treatment projects. Please see separate emails from Bill Merklin for proposals.

A motion was made by Commissioner Brackett to enter into executive session to discuss employee matters at 9:21am. The regular meeting resumed at 9:36am.

Checks for payment of claims, due from the Port Washington Water District totaling \$92,263.41 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 17, 2019.

Peter Meyer, Secretary