

April 24, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 24, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Michael Savarese, P.E., Engineer

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on April 10, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of April 24, 2019:

General Checking	\$56,084.57
Money Market	\$227,983.04
Tap Fee Account	\$35,656.74
Repair Reserve Equipment	\$438,950.69
Repair Reserve Bldg & Grounds	\$256,795.02

The following claims were received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Neulist Avenue Assessment	\$374.39
2. D & B Engineers & Architects, Engineering, 5-year Capital Plan	\$994.03
3. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$3,952.84
4. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$647.24

Superintendent Granger reported on the following:

1. Provided the Board with a summary of water rates and charges for 2019.
2. The 2018 Component Unit Financial Report was submitted by Cullen & Danowski, LLP to the Town last week. The 2018 Financial Statement and Management letter will be completed by next week.
3. Reviewed the annual Newsletter with the Board.
4. Discussed the logistics for the upcoming community meeting.

William Merklin, P.E. and Michael Savarese reported on the following:

1. 1,4 dioxane pilot study – Met with Nassau County officials on April 11th to discuss land requirements for the Morley Park site. It is now recommended that pilot testing commence at the Hewlett facility.
2. Master Plan Report - Report writing and cost estimating is underway.
3. Water Main Replacement – Plans have been submitted to the health department for review.
4. Interim Bond Report – Discussed the time line for securing bond financing.
5. Hydraulic Modeling – reviewed engineering services proposal with the Board.

Peter Fishbein, Esq. reported on the recent change to the New York State election law.

Old / New Business

Board approved the issuance of the Annual Newsletter and Drinking Water Quality Report for distribution to all customers prior to May 31, 2019.

A motion was made by Commissioner Bracket to enter into executive session to discuss personnel and legal matters at 9:10am. The regular meeting resumed at 10:25am.

Checks for payment of claims, due from the Port Washington Water District totaling \$65,519.66 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 10:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 24, 2019.

Peter Meyer, Secretary