

March 13, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 13, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on March 6, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of March 13, 2019:

General Checking	\$101,350.80
Money Market	\$227,808.91
Tap Fee Account	\$34,130.74
Repair Reserve Equipment	\$438,615.42
Repair Reserve Bldg & Grounds	\$388,620.47

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services January 2019 \$6,275.00

Superintendent Granger reported on the following:

1. The Superintendent will be attending a meeting with the New York State Department of Health and the Long Island Water Conference in Albany tomorrow to discuss 1,4 -dioxane concerns.
2. A meeting was held last week with Nassau County to discuss water plant expansion at the Morley Park water treatment facility.
3. Field work for the external audit will be completed this week.

William Merklin P.E. reported on the following:

1. 1,4 dioxane pilot study – Reviewed proposal for performing a pilot study at the Morley Park facility.
2. Annual Drinking Water Quality Report – The health department has completed review of the report. The report has been finalized and is ready for insertion with the annual District newsletter.
3. Master Plan Report - Concurred with the Superintendent's recommendation to perform site assessments. This is required to determine project scope and funding requirements.
4. Water Main Replacement – A plan review meeting with representatives from the Village of Port Washington North was held last Friday.

Peter Fishbein, Esq. - No report.

Old / New Business

It was agreed that the Commissioners will attend a meeting of the Nassau Suffolk Water Commissioners Association on March 18, 2019 in Franklin Square.

**RESOLUTION 2019-48**

For authorizing a fee increase requested by D&B Engineers and Architects, P.C. in the amount not to exceed \$20,000.00 for site assessment professional services required for the preparation of a five year capital plan for the water District. A motion was made by Commissioner Germain to authorize the fee increase in the amount not to exceed \$20,000.00 for professional engineering services for the preparation of a five year capital plan. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2019-49**

Proposal provided by D&B Engineers and Architects (D&B) to provide professional engineering services for pilot testing and preliminary permitting for 1,4 dioxane treatment at the Morley Park water plant. Fee for the professional service to be based on in the amount to exceed \$74,100.00. A motion was made by Commissioner Meyer to the authorizes the professional engineering services for pilot testing and preliminary permitting for 1,4 dioxane treatment at the Morley Park water plant. In the amount not to exceed \$74,100.00. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2019-50**

For the Approval of Water District Salary Schedule 2019-02 effective March 18, 2019. A motion was made by Commissioner Meyer approve Salary Schedule 2019-02 effective March 18, 2019. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$38,126.76 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 13, 2019.

---

Peter Meyer, Secretary