

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 20, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
 Peter Meyer, Secretary
 Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
 Michael Savarese, P.E., Engineer

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on February 13, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of February 20, 2019:

General Checking	\$38,852.92
Money Market	\$227,651.74
Tap Fee Account	\$133,288.81
Repair Reserve Equipment	\$438,312.80
Repair Reserve Bldg & Grounds	\$388,352.35

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue) \$2,704.83

At 8:15am Commissioner Brackett announced that bids would be opened for Contract No. 2019-02 – Water Service Supplies, Fire Hydrants & Water Main Appurtenances. Ferguson Waterworks and T. Mina Supply Inc submitted bids that were provided with bid deposits pursuant to Water District requirements. The bid contains numerous unit bid pricing schedules that will require detailed review by District staff. The Board requested that the Superintendent review the bids and report his findings and recommendations at the next Board meeting. Bids for Contract No. 2019-01 – Ground Maintenance were also opened. Results are summarized as follows:

Bidder	Total Bid Price	Bid Deposit
M. Solomito Landscaping, Glen Cove, NY	\$15,199.00	Certified Check - 5%
Landscapes of Long Island, Old Bethpage, NY	\$16,200.00	Certified Check - 5%
JT Masonry & Landscaping, Levittown NY	\$17,400.00	Certified Check - 5%
Dom's Tree Service, Port Washington, NY	\$28,415.00	Bid Bond
R & R Landscaping, Sayville, NY	\$46,000.00	Certified Check - 5%

The Board requested that the Superintendent to review the bids for Contract 2019-01 and report his findings at the next Board meeting.

Superintendent Granger reported on the following:

1. Provided the Board with an update on the inspection and evaluation of Stonytown Well 10. At this time motor, pump and well casing repair is recommended at cost not to exceed \$70,000.00.
2. Requested permission to attend the annual business meeting and conference of the American Water Works from June 7, 2019 to June 11, 2019, the cost not to exceed \$2,500.00. A motion was made by Commissioner Brackett and seconded by Commissioner Germain to approve the Superintendent to attend this meeting. Carried.
3. Reviewed water availability request for increasing the size of the residential water service line from 5/8 inch to 1 inch for 12 Monroe Street. The structure is an existing single family home that is being remodeled. Reviewed a request for a new single family dwelling that will be constructed at 15 Shore Road. The new structure replaces an existing structure that was previously demolished. The Superintendent recommends that water availability be granted. A motion was made by Commissioner Germain and seconded by Commissioner Meyer to grant water availability. Carried
4. Sexual harassment training for all Water District employees is scheduled for February 27, 2019.

Michael Savarese P.E. reported on the following:

1. 1,4 dioxane pilot study – Working on a sampling protocol with the treatment equipment manufacturer.
2. Annual Drinking Water Quality Report – A draft copy of the report will be submitted to the Health Department this week.
3. Master Plan Report - A kickoff meeting with Superintendent Granger is scheduled for tomorrow.
4. Water Main Replacement – A plan review meeting with the District is scheduled for Friday morning.

It was agreed to cancel the February 27, 2019 Board meeting. The next regular scheduled Board meeting will be 8am on Wednesday, March 6, 2019.

RESOLUTION 2019-42

Authorizes the rehabilitation of Stonytown Well 10 by A.C. Schultes under the water district Annual Well and Booster Pump Repair and Maintenance Contract at a cost not to exceed \$70,000.00, Work includes well pump removal, inspection and repairs. A motion was made by Commissioner Meyer to authorize the work for Stonytown Well 10 not to exceed \$70,000.00. Seconded by Commissioner Germain. The motion was unanimously approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 8:45am. The regular meeting resumed at 9:05am.

Checks for payment of claims, due from the Port Washington Water District totaling \$136,456.33 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 20, 2019.

Peter Meyer, Secretary