

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 6, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Attorney
Michael Savarese, P.E., Engineer
Gary Cucchi, Progressive Marketing Group
Melissa Argueta, Progressive Marketing Group
Teresa Pelio, Progressive Marketing Group

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on January 30, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of February 6, 2019:

General Checking	\$123,845.86
Money Market	\$227,477.86
Tap Fee Account	\$132,437.58
Repair Reserve Equipment	\$462,139.33
Repair Reserve Bldg & Grounds	\$480,527.67

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Sandy Hollow Roof Inspections	\$940.20
2. D & B Engineers & Architects, Engineering, Morley Park 1,4-dioxane & PFOA Treatment	\$5,364.74
3. D & B Engineers & Architects, Engineering, PCCP Pipe Assessment (Bond Issue)	\$531.23
4. D & B Engineers & Architects, Engineering, Water Main Improvements (Bond Issue)	\$8,766.60
5. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$10,434.74

Superintendent Granger reported on the following:

1. Reported that 71.663 million gallons was pumped during the month of January. This is 6.5 million gallons less when compared to the prior year.
2. Will be attending the NYSAWWA Water Utility Council meeting in Albany, New York tomorrow.

Michael Savarese P.E. reported on the following:

1. 1,4 dioxane pilot study – Presently coordinating with the vendor and obtaining water quality sampling information.
2. Annual Drinking Water Quality Report – A draft of the report should be available to the District for review by next week.
3. Master Plan Report - A kickoff meeting is scheduled with Superintendent Granger for next week.

Peter Fishbein, Esq. - No report.

Old / New Business

Gary Cucchi, Melissa Argueta and Teresa Pelio of Progressive Marketing Group discussed topics for the annual Water District newsletter.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 9:10am. The regular meeting resumed at 9:25am.

Checks for payment of claims, due from the Port Washington Water District totaling \$26,399.24 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 6, 2019.

Peter Meyer, Secretary