

December 5, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 5, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent via phone
James Gildea, Supervisor
Peter Fishbein, Attorney
William Merklin, P.E., Engineer
Italo Vacchio, Secretary to Board

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

A moment of silence was held for the passing of President Bush

A motion was made by Commissioner Meyer to enter into executive session to at 8:01am. The regular meeting resumed at 8:05am.

Minutes of the meeting held on November 28, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of December 5, 2018:

General Checking	\$164,392.01
Money Market	\$227,136.09
Tap Fee Account	\$129,990.87
Repair Reserve Equipment	\$471,582.49
Repair Reserve Bldg & Grounds	\$479,805.84

Supervisor Gildea reported on the following:

1. The Beacon Hill fence on the retaining wall was installed.
2. Atlantic Wells installed a new 6" valve at Well# 4.
3. All the valve boxes on Port Washington Blvd. were prepped for the repaving project.
4. The third data collector is in and will be installed by the end of the week.
5. We are waiting for Bancker Construction and Merrick Utility to give us price quotes to move the fire hydrant in front of 63 Oakland Avenue.
6. H.O. Penn has given us a price quote to repair the coolant line for the backup engine at Sandy Hollow booster plant in the amount of \$8,456.31. The Board approved the repair.

Superintendent Granger reported on the following:

1. Recommends extending the Annual Water Main contract with Bancker Construction and Merrick Utility for an additional year from January 1, 2019 to December 31, 2019. The contract has a provision for a one year extension. The Board approved the request.
2. Asked the Board to authorize AC Schultes to remove and evaluate the pump for Stonytown Well 10 due to diminished capacity. The Superintendent recommends that the well pump be removed and inspected and that the well be cleaned also. Work is to be performed in accordance with the Well and Booster Pump repair contract with the District. The Board approved the authorization.
3. Reviewed water availability request for a single family dwelling located at 21 Circle Drive. Board approved granting water availability.

4. Discussed with the Board to match 20% of funds received from the Environmental Facilities Corporation Emerging Contaminant Project Planning Grant, should it be received. The required dollar amount is 20% of the \$30,000 grant, or \$6,000.

William Merklin, P.E. reported on the following:

1. The scheduling for the 24 inch transmission line is currently being looked at.
2. Requested Commissioner Germain sign the paperwork for the Planning Grant.
3. The Neulist evaluation plan is being planned at this time and will not be done while the 24 inch transmission line evaluation is being done.
4. Requested the Board make a resolution for the Planning Grant
5. The change order for the Sandy Hollow 6 bay garage roof was discussed with the Board requesting that D&B go back and talk to the contractor, tabled until next meeting.
6. Discussed the 5 year capital plan that will include detailed improvements to critical facilities (Morley Park Station, Neulist Avenue storage tank, and the 24 inch transmission main from Morley Park) as well as all other improvements that will be needed at the various sites. This information will need to be compiled by May to be put into the plan to see the entire scope of work that will be needed.

Old / New Business

The Board authorized the closing of the Port Washington Water District at noon on December 5, 2018 in observance of the passing of President George H.W. Bush.

RESOLUTION 2018-120

The Board of Commissioners of the Port Washington Water District approved a motion to match 20% of funds received from the Environmental Facilities Corporation Emerging Contaminant Project Planning Grant, should it be received. The required dollar amount is 20% of the \$30,000.00 grant, or \$6,000.00.

Checks for payment of claims, due from the Port Washington Water District totaling \$13,649.69 were approved for payment by the Board.

A motion was made by Commissioner Germain to enter into executive session to at 8:55am. The regular meeting resumed at 9:40am.

There being no further business to discuss the meeting was adjourned at 9:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 5, 2018.

Peter Meyer, Secretary