

January 09, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 09, 2019 at 8:00am.

**PRESENT: COMMISSIONERS:**

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
William Merklin, P.E., Engineer

The meeting was called to order by Peter Meyer, Secretary of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on December 19, 2018 and January 2, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of January 09, 2019:

General Checking	\$193,737.29
Money Market	\$227,477.86
Tap Fee Account	\$132,437.58
Repair Reserve Equipment	\$462,139.33
Repair Reserve Bldg & Grounds	\$480,527.67

Superintendent Granger reported on the following:

1. Recommended that the following contracts be renewed based on pricing and the performance of the respective contractors:
  - A. Contract No. 2018-01 for Annual Mechanical Maintenance and Repair
  - B. Contract No. 2018-02 for the Purchase of Liquid Caustic Soda
2. Reviewed the report and application prepared by D&B Engineers and Architects related to the submission of the New York Water Infrastructure Improvement (WIIA) grant for the treatment of emerging compounds at the Morley Park Plant. The Superintendent recommends that the Board approve a motion authorizing the District to apply for grant funds related to 1,4-Dioxane and PFOA treatment at Morley Park Station grant application for the New York State Department of Health Environmental Facilities Corporation Emerging Contaminant Grant.

William Merklin P.E. reported on the following:

1. Provided the Board with an update on the New York Water Infrastructure Improvement (WIIA) grant for the Morley Park Plant.
2. D&B is commencing work on the 2018 Annual Drinking Water Quality Report.

Old / New Business

**RESOLUTION 2019-21**

The Board of Commissioners of the Port Washington Water District approved a motion authorizing the District to apply for grant funds related to 1,4-Dioxane and PFOA treatment at Morley Park Station grant application for the New York State Department of Health Environmental Facilities Corporation Emerging Contaminant Grant.

Whereas, the Port Washington Water District is applying for a funding grant issued through the New York State Department of Health's Environmental Facilities Corporation to fund Emerging Contaminants Treatment (Grant); and

Whereas, as part of the Grant Application the Port Washington Water District will commit to providing the difference between the total project cost and the funds which maybe received through the Grant; and

Whereas, the maximum amount to be funded through the Grant is \$3,000,000 (three million dollars) and the estimated maximum project cost is \$18,938,000 (eighteen million and nine hundred thirty-eight thousand) requiring a match of up to \$15,938,000 (fifteen million and nine hundred thirty-eight thousand dollars)

Now, therefore be it

Resolved, that the Port Washington Water District has the ability to bond the \$15,938,000 (fifteen million and nine hundred thirty-eight thousand dollars) through the Town of North Hempstead if the project receives grant funding from the Environmental Facilities Corporation. Further, the Port Washington Water District authorizes its' Treasurer, Mindy Germain, as its representative who is authorized to sign the funding agreement with EFC and any associated documents.

#### **RESOLUTION 2019-22**

Proposal dated November 30, 2018 by Bee, Ready, Fishbein, Hatter & Donovan LLP to provide legal representation to the Water District in the lump sum amount of \$28,800.00 that will be billed in equal monthly installments of \$2,400.00. A motion was made by Commissioner Germain to authorize the professional services. Seconded by Commissioner Meyer. The motion was unanimously approved.

#### **RESOLUTION 2019-23**

For extending Contract No. 2018-01 for Annual Mechanical Maintenance and Repair from February 1, 2019 to January 31, 2020 as recommended by the Superintendent. A motion was made by Commissioner Meyer to authorize the contract extension. Seconded by Commissioner Germain. The motion was unanimously approved.

#### **RESOLUTION 2019-24**

For extending Contract No. 2018-02 for the Purchase of Liquid Caustic Soda from March 1, 2019 to February 28, 2020 as recommended by the Superintendent. A motion was made by Commissioner Meyer to authorize the contract extension. Seconded by Commissioner Germain. The motion was unanimously approved.

#### **RESOLUTION 2019-25**

Authorizes the Water District's Attorney to execute Notice of Charges dated January 9, 2019 to initiate disciplinary proceeding pursuant to Section 75 of the New York State Civil Service Law to address employee misconduct. A motion was made by Commissioner Meyer to authorize the Water District Attorney to execute Notice of Charges dated January 9, 2019 to initiate disciplinary proceeding pursuant to Section 75 of the New York State Civil Service Law to address employee misconduct. Seconded by Commissioner Germain. The motion was approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 8:50am. The regular meeting resumed at 9:00am.

Checks for payment of claims, due from the Port Washington Water District totaling \$105,416.48 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 09, 2019.

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Peter Meyer, Secretary