

November 21, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 21, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent via phone  
James Gildea, Supervisor  
Michael Savarese, P.E., Engineer  
Peter Whitcomb - Resident

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on November 14, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of November 21, 2018:

General Checking	\$299,877.99
Money Market	\$227,136.09
Tap Fee Account	\$129,990.87
Repair Reserve Equipment	\$471,582.49
Repair Reserve Bldg & Grounds	\$479,805.84

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$207.24
2. D & B Engineers & Architects, Engineering, Sandy Hollow Garage Roof Inspection	\$1,639.69
3. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$7,092.44
4. D & B Engineers & Architects, Engineering, Beacon Hill Tank, Maps (Bond Issue)	\$3,325.00

Supervisor Gildea reported on the following:

1. There was a water main break at Harbor Homes on November 17, 2018.
2. There was a service line break at the Salem School on November 19, 2018. School officials were notified of the break and that the water was shut off to the building until the repair was made by their contractor. The repair was made the same day and water was restored to the school.
3. Tree Company was brought in to do work at Sandy Hollow after the storm to correct unsafe conditions.

Michael Savarese P.E. reported on the following:

1. Beacon Hill Tank's driveway is scheduled for paving on November 26<sup>th</sup> weather permitting.
2. Beacon Hill contractor's punch list was in the process of being done by the contractors.
3. Morley Park grant is progressing
4. Sandy Hollow garage close out punch list is being worked on with a few items left to be completed before a final walk through is scheduled.
5. Water main design is moving forward with mark outs being completed by the end of next week. The survey will follow. The District gave a list of main breaks to D&B of all the main breaks in the last six years.
6. Neulist tank investigation project was tabled.

A motion was made by Commissioner Meyer to enter into executive session to at 8:20am. The regular meeting resumed at 8:35am.

Checks for payment of claims, due from the Port Washington Water District totaling \$94,445.09 were approved for payment by the Board.

A motion was made by Commissioner Germain to enter into executive session to at 8:45am. The regular meeting resumed at 9:15am.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 21, 2018.

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Peter Meyer, Secretary