

November 14, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 14, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

James Gildea, Supervisor
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on November 7, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of November 14, 2018:

General Checking	\$258,024.04
Money Market	\$22,136.09
Tap Fee Account	\$129,990.87
Repair Reserve Equipment	\$471,582.49
Repair Reserve Bldg & Grounds	\$479,535.84

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services October 2018 \$2,575.00

Supervisor Gildea reported on the following:

1. Completed two trainings last week for the servicers.
2. There was a main break on Seaview November 10, 2018. This is the fourth main break in this section in the last month.
3. Merrick Utilities will be replacing a fire hydrant on West Shore Road.
4. Bancker Construction will be replacing a 12" valve on Ridge Drive.
5. Updated the Board on the paving for Port Washington Blvd. that is supposed to start the week of Monday 11/12/18.
6. All water plant operators will be evaluated over the next month to see what additional training is needed.
7. We will be doing in house training for the water plant operators to get them licensed with the NYS DEC as Chemical Bulk Storage Operators.
8. Inter-connection testing is scheduled with Roslyn Water November 16, Manhasset-Lakeville Water November 19 and Sands Point Water November 20, 2018.

William Merklin P.E. reported on the following:

1. Discussed the Neulist Avenue proposal and asked to continue to table the proposal until the Superintendent returns.
2. Explained that there are two punch lists for the Beacon Hill Tank project for the two contracts.
3. Discussed the water main replacement project and the proposed change to what gets replaced since Cow Neck Road has just been paved and a moratorium is now in effect for the road.
4. Asked to get a list of all the water main breaks in the last five years.
5. The next step in the grant application project is to have the Board make a resolution for new bonding for the commitment of the project if approved by the state.

Old / New Business

A letter was received from the resident at 6 Maple Drive stating the excellence of the water servicers that worked at home digging up the curb box and how respectful they were of her property.

RESOLUTION 2018-119

Authorized a \$10.00 administrative processing fee plus any fees that the District is charged by the bank or online payment company for a check returned as unpaid to be applied to the customer's account. A motion was made by Commissioner Meyer to authorize the administrative fee. Seconded by Commissioner Brackett. The motion was unanimously approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee and legal matters at 8:50am. The regular meeting resumed at 9:15am.

Checks for payment of claims, due from the Port Washington Water District totaling \$65,007.83 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 14, 2018.

Peter Meyer, Secretary