

September 19, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 19, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent
Stephen Martir, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on September 12, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of September 19, 2018:

General Checking	\$36,660.53
Money Market	\$226,794.83
Tap Fee Account	\$129,796.02
Repair Reserve Equipment	\$470,873.98
Repair Reserve Bldg & Grounds	\$548,496.53

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Intersection Maps \$642.68

Superintendent Granger reported on the following:

1. The Hicksville Water District is offering joint Water District entry level backhoe training. Cost for the training will be \$850.00 per employee. The Superintendent recommends sending two employees to the training that is planned to be scheduled for late October or early November. The Board agreed with the Superintendent's recommendation.
2. Recommended that the Water District switch its landline phone service from Verizon to Optimum business. The switch will reduce landline phone service cost by \$650.00 per month.
3. Reviewed the claim submitted by A.C. Schultes for the rehabilitation of Neulist Well no. 3. Additional work was required to clean the well that required an additional 4 days of crane rental. Replacement of the well flow meter was required. Based on the documentation submitted and past inspections performed by the Superintendent, it is recommended that the authorization under Resolutions 2018-32 and 2018-39 be increase by \$13,542.25.

William Merklin, P.E. reported on the following:

1. Beacon Hill Tank Replacement – Reviewed the revised final landscaping schedule with the Board.
2. Water Main Replacement – Presently preparing a proposal for water main replacement work in the Soundview Drive area.
3. Transmission Main Assessment – Staff is following up on cost estimates.
4. Neulist Site drainage – Obtained a proposal from BL Companies for the mark-out of drainage structures in the amount of \$2,250.00.

Stephen Martir, Esq. – Reported in executive session.

RESOLUTION 2018-109

Authorizes the switchover of the Water District landline phone service to Optimum business at a monthly cost of \$399.44 with initial installation costs not to exceed \$400.00. A motion was made by Commissioner Meyer to authorize the phone service switchover to Optimum business. Seconded by Commissioner Brackett. The motion was unanimously approved.

RESOLUTION 2018-110

Increases the authorization for the replacement of the pump and motor, flow meter replacement, well development, cleaning and television inspection of Neulist Well 3 by A.C. Schultes under the Water District Annual Well and Booster Pump Repair and Maintenance Contract / Contract no. 2016-04 by \$13,542.25. Additional well cleaning work was required based on field conditions. A motion was made by Commissioner Brackett to increase the authorization by \$13,542.25 for the additional work for Neulist Well 3. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2018-111

Authorizes drainage mark-out services at the Neulist site by BL Companies as recommended by D&B Engineers and Architects at a cost not to exceed \$2,250.00. A motion was made by Commissioner Meyer to authorize the drainage mark-out services. Seconded by Commissioner Brackett. The motion was unanimously approved.

A motion was made by Commissioner Brackett to enter into executive session to discuss employee matters at 8:35 am. The regular meeting resumed at 8:55am.

RESOLUTION 2018-112

Authorizes hiring hearing officer Robert B. Kronenberg, Esq. to handle personnel matters for the Water District. Commissioner Meyer made a motion to hire hearing officer Robert B. Kronenberg, Esq. to handle personnel matters for the Water District. Seconded by Commissioner Brackett. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$133,505.07 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 19, 2018.

Peter Meyer, Secretary