

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 5, 2018 at 8:00am.

**PRESENT: COMMISSIONERS:**

David Brackett, Chairman  
 Peter Meyer, Secretary  
 Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
 Peter Fishbein, Esq., Attorney  
 William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 29, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of September 5, 2018:

General Checking	\$145,496.20
Money Market	\$226,621.60
Tap Fee Account	\$128,158.21
Repair Reserve Equipment	\$470,514.33
Repair Reserve Bldg & Grounds	\$548,077.59

Superintendent Granger reported on the following:

1. 146.13 million gallons of water was pumped during the month of August. During August 2017, 148.65 million gallons of water was pumped. When compared to the same month last year this represents a 1.8 % decrease in pumpage for the month. The peak day pumpage for the month was 5.6 million gallons. Year to date pumpage is approximately 15.5 percent less when compared to 2017.
2. The Water District 2018-2019 insurance program renewal premium will be \$124,733.83 with a Blanket Building and Contents Limit of \$43,767,300.00. The Expiring Premium is \$123,405.00 with a Blanket Building and Contents Limit of \$38,609,550.00. The current insurance carrier is Allied World Assurance Company which has AM Best "A" rating. The Water District insurance consultant, Risk Management International, Ltd., worked with the Water District insurance broker, Salerno Brokerage Corp., and approached other carriers to assess market conditions and obtain quotations. All three carriers were unable to provide competitive quotes at this time. Therefore, the Superintendent recommends renewal with the incumbent carrier, Allied World Assurance Company through Salerno Brokerage Corp.
3. Reviewed quotation from Eagle Control Corp dated August 30, 2018 for the replacement of the operator interface terminal at the Morley Park Plant. The original terminal recently failed and requires replacement.
4. Phone system upgrade was completed by Graybar last week.

At 8:20 am Commissioner Brackett announced that bids would be opened for the following contract:

Contract No. 2018-07 – Annual Well & Booster Pump Repair & Maintenance

<b>Bidder</b>	<b>Year 1</b>	<b>Year 2</b>
A.C. Schultes	\$63,931.00	\$69,680.00
Layne	\$69,570.00	\$75,998.00
Delta Well & Pump	\$97,050.00	\$105,790.00

The Board requested that the Superintendent to review the bids and report his findings at the next Board meeting.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – A punch list is being prepared and will be reviewed with the contractor tomorrow.
2. Water Main Replacement – Reviewed proposed scope of proposed water main replacement work in the Soundview Drive area.
3. Transmission Main Assessment – Staff is following up on cost estimates.
4. Neulist Site drainage – Recommend that proposal documents be developed for the locating and assessment of the site drainage system.

Peter Fishbein, Esq. – Reported in executive session.

Old / New Business

**RESOLUTION 2018-104**

For renewal of Port Washington Water District 2018-2019 insurance program for 2018-2019 in the amount of \$124,733.83 with a Blanket Building and Contents Limit of \$43,767,300 with Allied World Assurance Company through Salerno Brokerage Corp. A motion was made by Commissioner Germain to renew the property and liability insurance with Allied World Assurance Company through Salerno Brokerage Corp. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-105**

Proposal submitted by Eagle Control Corp dated August 30, 2018 to replace the operator interface terminal at the Morley Park Plant in the amount of \$4,500.00. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to authorize Eagle Control Corp. to replace the operator interface terminal at the Morley Park Plant in the amount of \$4,500.00. The motion was unanimously approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 8:40am. The regular meeting resumed at 8:50am.

Checks for payment of claims, due from the Port Washington Water District totaling \$74,219.20 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 5, 2018.

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Peter Meyer, Secretary