

August 22, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 22, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by Peter Meyer, Secretary of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 15, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of August 22, 2018:

General Checking	\$142,221.89
Money Market	\$226,621.60
Tap Fee Account	\$128,158.21
Repair Reserve Equipment	\$470,514.33
Repair Reserve Bldg & Grounds	\$548,077.59

Superintendent Granger reported on the following:

1. Reported that he reviewed the recent bid for Contract No. 2018-06 - White Crystal Solar Salt. Only one bid was received and provided by Morton Salt, Inc. of Chicago, Illinois. A unit price of \$ 174.70 per ton was provided for the period of September 1, 2018 to August 31, 2019. Based on an estimated 140 tons of solar salt per year the total bid price was \$24,458.00. There was a provision to provide pricing for an additional year from September 1, 2019 to August 31, 2020 however the bidder did not provide pricing for the additional year. Superintendent Granger advised the Board that the bid price has increased by \$6.83 per ton based the current bid price for September 1, 2017 to August 31, 2018. He also noted that the bid notice was advertised in the official Water District newspaper. The White Crystal Solar Salt is used to regenerate the resin for the Hewlett Well 4 nitrate treatment system and is a specialty item. Therefore, only having only one responsive bidder is not unusual for the product. Based on the past successful performance of the vendor, the price furnished and quality of the product provided, Superintendent Granger recommends award of Contract No. 2018-06 White Crystal Solar Salt to Morton Salt, Inc. of Chicago, Illinois.
2. A draft copy of the 2019 Water District Budget was submitted to the Town of North Hempstead last week.
3. Presented a schedule to the Board for the recommended disposal of obsolete equipment.
4. Advised the Board that the hydraulic control valve for the discharge of Well 8 requires rebuilding.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Fence work has been completed. Landscape shop submittals are under review.

Peter Fishbein, Esq. – No report.

**RESOLUTION 2018-99**

For the award of Contract No. 2018-06 White Crystal Solar Salt to Morton Salt, Inc. of Chicago, Illinois unit price of \$174.70 per ton was provided for the period of September 1, 2018 to August 31, 2019 as recommended by the Superintendent. A motion was made by Commissioner Germain to award the contract to Morton Salt, Inc. It was seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-100**

Based on the inspection and review of the Mechanical Sweeper / Snow blower Gravely Model 5660 S/N 05065195 and Portable 5 ton lift Applied Power Inc. Blackhawk Model 67440 S/N CJ27653, the Superintendent has found the equipment to be obsolete. Furthermore it is the opinion of the Superintendent that the subject equipment is no longer of use or of value to the Port Washington Water District Based on the age and condition of the equipment, the Superintendent recommends disposal of the subject equipment pursuant to prevailing local and state law. A motion was made by Commissioner Germain to dispose of the Mechanical Sweeper / Snow blower Gravely Model 5660 S/N 05065195 and Portable 5 ton lift Applied Power Inc. Blackhawk Model 67440 S/N CJ27653 and authorize the Chairman to execute the Sale of Obsolete Equipment Schedule dated August 20, 2018. It was seconded by Commissioner Meyer. The motion was unanimously approved

**RESOLUTION 2018-101**

For rebuilding and repairing of the hydraulic control valve for Christopher Morley Park Well 8 in the amount of \$9,845.00 by Harper Haines Fluid Control. A motion was made by Commissioner Meyer to authorize the rebuilding and repairing of the valve. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-102**

Proposal provided by D&B Engineers and Architects (D&B) for providing professional land surveying services to conduct a boundary survey and as-built topographic survey map of the Beacon Hill Tank site. Fee for the professional service will be based on a lump sum fee of \$3,325.00 and an additional unit price fee of \$250.00 to replace missing corner monuments. A motion was made by Commissioner Meyer to authorize the professional land surveying services to conduct a boundary survey and as-built topographic survey map of the Beacon Hill Tank site. Seconded by Commissioner Germain. The motion was unanimously approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 8:40am. The regular meeting resumed at 8:50am.

Checks for payment of claims, due from the Port Washington Water District totaling \$107,541.39 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 22, 2018.

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Peter Meyer, Secretary