

July 12, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Thursday, July 12, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on July 3, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of July 12, 2018:

General Checking	\$124,157.46
Money Market	\$226,448.51
Tap Fee Account	\$127,311.19
Repair Reserve Equipment	\$480,218.68
Repair Reserve Bldg & Grounds	\$547,658.97

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services June 2018 \$2,318.75

Superintendent Granger reported on the following:

1. 153.4 million gallons of water was pumped during the month of June. During June 2017, 157.9 million gallons of water was pumped. When compared to the same month last year this represents a 4.5 million gallon decrease in pumpage for the month. The peak day pumpage for the month was 7.06 million gallons. Year to date pumpage is approximately 12.6 percent less when compared to 2017. The reduction in pumpage can be attributed to the cool and wet weather conditions experienced this spring.
2. The carbon for the Hewlett GAC filter vessels was successfully changed out yesterday by Calgon Carbon.
3. A grant summary announcement was issued by the New York State Department of Health and Environmental Facilities Corporation for grants available under the NYS Water Infrastructure Act and NYS Intermunicipal Water Infrastructure Grants Program. The Superintendent will review the summary to determine if any Water District projects are qualified for grant funding.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Electric service for the site is schedule to be energized by early next week. Once PSEGLI completes their work, the installation of the controls for operating the tank can then proceed.

Peter Fishbein, Esq. – Reported in executive session.

Old / New Business

A letter was received from Water Servicer Supervisor Thomas Chodkowski, advising the Board that he will be retiring from the Port Washington Water District; his last day of employment will be October 31, 2018. The Board accepted his resignation. Mr. Chodkowski will serve as the Temporary Water Servicer Supervisor effective August 6, 2018 to assist with the transition of his replacement.

A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to hire James Gildea as Water Service Supervisor for the Port Washington Water District effective August 6, 2018.

RESOLUTION 2018-89

Authorizes the Chairman to execute Contract No. 2018-05 – Beacon Hill Site Final Restoration & Landscaping with Gatz Sitework & Landscape Construction Inc. A motion was made by Commissioner Meyer to authorize the Chairman to execute the Contract. Seconded by Commissioner Brackett. The motion was unanimously approved.

RESOLUTION 2018-90

For emergency replacement of a defective fire hydrant located in front of 42 Irma Avenue by Bancker Construction Corp. in an amount not to exceed \$16,477.00 in accordance with Annual Distribution System Repair and Maintenance - Contract no. 2018-01. A motion was made by Commissioner Meyer to authorize the hydrant replacement work. Seconded by Commissioner Brackett. The motion was unanimously approved.

A motion was made by Commissioner Meyer to enter into executive session to discuss employee matters at 8:20am. The regular meeting resumed at 8:40am.

Checks for payment of claims, due from the Port Washington Water District totaling \$223,865.33 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 12, 2018.

Peter Meyer, Secretary