

June 6, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 6, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on May 30, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of June 6, 2018:

General Checking	\$199,131.29
Money Market	\$226,108.29
Tap Fee Account	\$120,377.75
Repair Reserve Equipment	\$785,687.13
Repair Reserve Bldg & Grounds	\$546,832.03

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$25,516.04
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Superintendent Granger reported on the following:

1. Sale of old Unit 6 is being set up through Auction International LTD.
2. 118.7 million gallons of water was pumped during the month of May. During May 2017, 122.4 million gallons of water was pumped. When compared to the same month last year this represents a 3.7 million gallon decrease in pumpage for the month. The peak day pumpage for the month was 4.727 million gallons. Year to date pumpage is approximately 10.7 percent less when compared to 2017. The reduction in pumpage can be attributed to the cool and wet weather conditions experienced this spring.
3. Provided the budget to actual expense and revenue reports through April 30, 2018 to the Board.
4. Provided the Board with an update on outreach to the top 20 residential water users and status update on the irrigation controller rebate program.
5. Based on effluent water quality for the Hewlett GAC treatment system, the Superintendent recommends that the carbon be changed out at this time. The Water District presently has a contract in place with Calgon Carbon for the change out services.
6. Reviewed the condition of the 18-inch storm water drain line for the Hewlett plant site. Based on video inspection it is recommended that the line be cleaned. Specialty equipment will be required to perform the work. The Superintendent recommends that work be performed as soon as possible to avoid the potential flooding of the site and adjoining properties.
7. Reviewed request for summer internship with the Board.
8. Recommended that the administration building parking lot be seal coated to extend the life of the pavement.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – testing and disinfection of the tank is schedule for the week of June 11<sup>th</sup>.

Peter Fishbein, Esq. – No Report

Old / New Business

It was agreed that the Board meeting scheduled for June 13, 2018 will be canceled.

**RESOLUTION 2018-76**

For the Approval of Water District Salary Schedule 2018-04 effective May 19, 2018. A motion was made by Commissioner Meyer approve Salary Schedule 2018-04 effective May 19, 2018. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-77**

Recent water sampling results for Hewlett Well 4 treated granular activated carbon (GAC) filtration indicates that various volatile organic compounds are approaching half of the regulatory maximum contaminant level. The Superintendent recommends that the GAC be replaced this spring prior to the peak pumping season. The District presently has a contract with Calgon Carbon for the GAC change out services. For this location the cost will be \$82,622.00 for a 40,000lb change out. The change out can be performed during the month of April. A motion was made by Commissioner Germain to proceed with the Carbon change out. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-78**

Proposal submitted by Creative Landscaping by Cow Bay, Inc. to seal coat and line stripe the Sandy Hollow Road administration building parking lot in the total amount of \$3,485.00. A motion was made by Commissioner Meyer to authorize the seal coat and line stripe services in the amount of \$3,485.00. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-79**

Authorizes the Chairman to execute the NYSDOT Utility Work Agreement for priority surface treatment project D239730 / PIN 0809.76 for NY101: NY25a to Harbor Road. Furthermore granting the State of New York authority to perform the adjustment for the Port Washington Water District and agreeing to maintain facilities adjusted via the State-led contract. A motion was made by Commissioner Germain to authorize the Chairman to execute the Agreement and to grant the State of New York authority to perform the adjustment for the Port Washington Water District and agreeing to maintain facilities adjusted via the State-led contract. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-80**

Proposal submitted by Earth Repair dated June 4, 2018 to perform digital pipeline evaluation / heavy cleaning / root removal in the existing 18 inch RCP drain line for the Hewlett Plant site in the amount not to exceed \$3,005.00. A motion was made by Commissioner Meyer to authorize the digital pipeline evaluation / heavy cleaning / root removal in the existing 18 inch RCP drain line for the Hewlett Plant site in the amount not to exceed \$3,005.00. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$23,403.68 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 6, 2018.

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Peter Meyer, Secretary