

May 16, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 16, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer
Thomas Chodkowski
David Joseph

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on May 9, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of May 16, 2018:

General Checking	\$364,035.58
Money Market	\$226,108.29
Tap Fee Account	\$120,377.75
Repair Reserve Equipment	\$785,687.13
Repair Reserve Bldg & Grounds	\$552,242.03

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Neulist Avenue Electrical Improvements	\$377.07
2. D & B Engineers & Architects, Engineering, Neulist Tank Investigation	\$6,898.10
3. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$2,005.90
4. D & B Engineers & Architects, Engineering, TONH Leachate Tank (Bond Issue)	\$695.46
5. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$29,048.85

Superintendent Granger reported on the following:

1. Reviewed top residential water use assessment response results with the Board.
2. Advised the Board that triannual lead and copper sampling will commence on June 1st. Outreach letters will be issued this week.
3. Review bids received for Contract No. 2018-03 – Permanent Road Patches. DeRosa Paving Inc. was the low bidder in the total unit price amount of \$590.00. The low bidder has successfully provided road patching services to the District. Based on the low bid amount and past performance of the contractor, the Superintendent recommends award to DeRosa Paving Inc.
4. Reviewed the bid received for Contract 2018-04 – Furnishing Calcium Hypochlorite. Eagle Control Corp submitted the only bid which provides unit pricing in the amount of \$113.40 per 50 pound unit for 2018-2019. This is lower than the current unit pricing. Eagle Control has successfully provided calcium hypochlorite to the District in the past. Based on the bid pricing and performance of the vendor, the Superintendent recommends award to Eagle Control Corp.
5. Reviewed the change order proposal for the SCADA upgrade project for control room modifications by Eagle Control Corp.
6. Advised the Board that the waste brine pumps for the Hewlett nitrate treatment system failed and that immediate replacement is required to ensure operation of the facility prior to the peak pumping season.

7. The State and Municipal Facilities Program Grant agreement for the restoration of the Beacon Hill Elevated Water Storage Tank Site was received by the District this week.

William Merklin P.E. reported on the following:

1. Neulist Electrical Upgrade – Punch list work has been completed. Final payment can now be issued to the contractor.
2. Beacon Hill Tank Replacement – Water main connection work was completed yesterday. Electrical work is now underway.

Peter Fishbein, Esq. – No Report

Old / New Business

It was agreed that the Board meeting scheduled for Wednesday, May 23, 2018 will be canceled.

RESOLUTION 2018-70

For the execution of the State and Municipal Facilities Program Grant agreement for the restoration of the Beacon Hill Elevated Water Storage Tank Site. A motion was made by Commissioner Meyer authorize the execution of the Agreement. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2018-71

Award of Contract No. 2018-03 – Permanent Road Patches to DeRosa Paving Inc. based on the unit prices provided in the May 9, 2018 bid and as recommended by the Superintendent. A motion was made by Commissioner Meyer to award Contract No. 2018-03 – Permanent Road Patches to DeRosa Paving Inc.. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2018-72

Award of Contract 2018-04 – Furnishing Calcium Hypochlorite to Eagle Control Corp. based on the unit prices provided in the May 9, 2018 bid and as recommended by the Superintendent. A motion was made by Commissioner Germain to award Contract 2018-04 – Furnishing Calcium Hypochlorite to Eagle Control Corp. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2018-73

Authorizes the replacement of the waste brine pumps at the Hewlett Nitrate Treatment Plant by Phillip Ross Industries under the Water District Contract No. 2018-01 – Annual Mechanical Maintenance and Repair a cost not to exceed \$8,017.00. A motion was made by Commissioner Germain to authorize the work for the replacement of the waste brine pumps at the Hewlett Nitrate Treatment Plant. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2018-74

Authorizes Eagle Control Corp to upgrade the District control room in accordance with the May 9, 2018 change order proposal in the amount of \$8,995.00. A motion was made by Commissioner Meyer to authorize the change order work. Seconded by Commissioner Germain. The motion was unanimously approved.

A motion was made by Commissioner Meyer to enter into executive session to discuss employee matters at 8:40am. The regular meeting resumed at 8:55am.

Checks for payment of claims, due from the Port Washington Water District totaling \$77,525.86 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 16, 2018.

Peter Meyer, Secretary