

May 9, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 9, 2018 at 8:00am.

**PRESENT: COMMISSIONERS:**

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on May 2, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of May 9, 2018:

General Checking	\$365,841.68
Money Market	\$225,941.1
Tap Fee Account	\$120,289.18
Repair Reserve Equipment	\$785,082.62
Repair Reserve Bldg & Grounds	\$551,905.34

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services April 2018 \$2,325.00

At 8:15 am Commissioner Brackett announced that bids would be opened for the following contracts:

Contract No. 2018-03 – Permanent Road Patches

<b>Bidder</b>	<b>Total Bid</b>
DeRosa Paving Inc.	\$ 590.00
Stasi Industries, Inc.	\$ 1,362.00

Contract 2018-04 – Furnishing Calcium Hypochlorite

<b>Bidder</b>	<b>Year 1 Unit Price</b>	<b>Year 2 Unit Price</b>	<b>Year 3 Unit Price</b>
Eagle Control Corp.	113.40	116.80	120.30

Superintendent Granger reported on the following:

1. The 2017 financial report has been completed and submitted to the Town.
2. The annual newsletter and drinking water quality report was mailed to all bill paying customers on Tuesday.
3. The new backhoe and skid steer loader is scheduled for delivery next week.
4. Bids for the sale of old Unit 6 are scheduled to be received on May 30<sup>th</sup>.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Hydrant replacement work is scheduled for today. Mr. Merklin reviewed the final site / landscaping restoration schedule with the Board.

Peter Fishbein, Esq. – No Report

Old / New Business

**RESOLUTION 2018-69**

For the removal and trimming of unhealthy trees located on the Bar Beach Road site based on inspections performed by a certified arborist. Two proposals were received by the Water District. Hefferin Tree and Landscape Contracting provided the low quotation in the amount not to exceed \$5,200.00 for the removal and trimming of selected trees. Based on the qualifications and experience of the contractor, the Superintendent recommends award of the work to Hefferin Tree and Landscape Contracting. A motion was made by Commissioner Meyer to award of the repair work to Hefferin Tree and Landscape Contracting. Seconded by Commissioner Germain. The motion was unanimously approved.

A motion was made by Commissioner Meyer to enter into executive session to discuss legal and employee matters at 8:50am. The regular meeting resumed at 9:05am.

Checks for payment of claims, due from the Port Washington Water District totaling \$87,277.93 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 9, 2018.

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Peter Meyer, Secretary