

May 2, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 2, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer
Andrew Jones, Garland Industries

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on April 25, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of May 2, 2018:

General Checking	\$422,930.35
Money Market	\$225,941.16
Tap Fee Account	\$120,289.18
Repair Reserve Equipment	\$785,082.62
Repair Reserve Bldg & Grounds	\$551,905.34

Superintendent Granger reported on the following:

1. 75.64 million gallons of water pumped during the month of April. During April 2017, 88.03 million gallons of water was pumped. When compared to the same month last year this represents a 13 million gallon decrease in pumpage for the month. The peak day pumpage for the month was 3.051 million gallons. Year to date pumpage is approximately 11.7 percent less when compared to 2017.
2. Reviewed the opt-out radio read meter policy with the Board.
3. Bids for Permanent Road Patches and Calcium Hypochlorite are scheduled to be received at 8:15am on Wednesday, May 9th.
4. Updated the Board on the status of the hydrant maintenance program. All physical testing has been completed. Hydrant painting remains.
5. Updated the Board on the status of the commercial meter replacement program. As of May 1st 448 out of 501 commercial meters have been replaced.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Tank painting is scheduled to be completed by Friday. Water main connection work will commence next week. D&B is working on the bid documents for the final landscaping phase.

Peter Fishbein, Esq. – No Report

Old / New Business

Andrew Jones of Garland Industries reviewed recommendations for roof repair and replacement work at the Sandy Hollow Road facility.

RESOLUTION 2018-68

Adoption of Opt-Out Radio Read Meter Policy

In order to modernize billing and services available to customers, the Port Washington Water District (PWWD) is installing smart meter technology using radio frequency (RF) transmitters. This device, called an Electronic Read Transmitter (ERT) is connected to the water meter and transmits readings of your water meter wirelessly to a Radio Network interface.

Despite the many advantages to the customer and the utility, the PWWD recognizes that some customers may want to opt-out of having the standard smart meter technology installed at their premise. The PWWD offers the following options for the customer wishing to opt-out of the smart meter technology:

If a customer wishes to opt-out there will be an initial \$150.00 charge for each meter. This charge is to account for the additional labor to install a non-radio touch read device.

In addition there will be a quarterly read charge of \$75.00 for each meter. These charges are necessary as quarterly manual handheld radio reads and handheld processing will be required resulting in greater cost to the District.

A customer that chooses to opt-out of the radio read water meter will not be eligible for proactive leak detection as the manual handheld read system cannot detect leaks.

If selected, the opt-out and associated fees will be in effect for a minimum of 12 months.

To opt-out a customer must complete and sign an opt-out request form.

A motion was made by Commissioner Germain to adopt the Opt-Out Radio Read Meter Policy. Seconded by Commissioner Meyer. The motion was unanimously approved.

A motion was made by Commissioner Meyer to enter into executive session to discuss legal and employee matters at 8:45am. The regular meeting resumed at 9:00am.

Checks for payment of claims, due from the Port Washington Water District totaling \$23,939.34 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 2, 2018.

Peter Meyer, Secretary