

April 25, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 25, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on April 18, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of April 25, 2018:

General Checking	\$86,610.12
General Checking	\$431,709.00
Money Market	\$225,941.16
Tap Fee Account	\$120,289.18
Repair Reserve Equipment	\$785,082.62
Repair Reserve Bldg & Grounds	\$451,905.34

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, 2018 1<sup>st</sup> Quarter Retainer \$2,000.00

Superintendent Granger reported on the following:

1. Reviewed the inspection recommendations for roof replacement and repair as develop by Garland Industries.
2. Will be attending the "Emergency Management Certification and Training Tier 3" sponsored by the New York State Homeland Security and Emergency Services on May 4, 2018. The half day course will be held at the Nassau County OEM Morrelly Center in Bethpage, New York. There is no cost for the training.
3. Staff is preparing old Unit 6 for sale. The pick-up truck will be auctioned through Auction International, Inc. for online auction services for the sale of surplus equipment. Based on current market value a minimum bid for the vehicle will be \$8,000.00.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Tank painting subcontractor has made good progress. The final coating has been applied to approximately 80 percent of the tank exterior.

Peter Fishbein, Esq. – No Report

Old / New Business

It was agreed that the Commissioners and Superintendent will attend a meeting of the Long Island Water Conference on April 30, 2018 in Syosset.

**RESOLUTION 2018-65**

For the purchase of two new Dell Inc. digital monitors at cost not to exceed \$1,320.00 pursuant to Dell NYS Government pricing. A motion was made by Commissioner Meyer to authorize the purchase of the new digital monitors. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-66**

For extending Contract 2017-04 for Granular Activated Carbon Replacement from July 1, 2018 through June 30, 2019 based the current contract unit pricing. A motion was made by Commissioner Germain to authorize the contract extension. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-67**

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain roof replacement and repairs at the District's Sandy Hollow Road facility and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$ 140,000.00 for such replacement and repairs and further, authorizes a transfer of funds not to exceed the sum of \$140,000.00 from the building and grounds capital repair reserve fund, in accordance with General Municipal Law, for the roof replacement and repairs at the District's Sandy Hollow Road facility.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$140,000.00 from the building and grounds capital repair reserve fund for the roof replacement and repairs at the District's Sandy Hollow Road facility.

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain.

A roll call vote was taken as follows:

Commissioner Brackett Aye

Commissioner Meyer Aye

Commissioner Germain Aye

Approved and so ordered

The Board directed that the following Legal Notice be published in the next issue of the Port Washington News.

A motion was made by Commissioner Meyer to enter into executive session to discuss legal and employee matters at 8:55am. The regular meeting resumed at 9:10am.

Checks for payment of claims, due from the Port Washington Water District totaling \$123,161.30 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 25, 2018.

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Peter Meyer, Secretary