

April 4, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 4, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer
Thomas Chodkowski
Richard Zimbardi

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 28, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of April 4, 2018:

General Checking	\$86,690.41
General Checking	\$363,351.55
Money Market	\$225,768.59
Tap Fee Account	\$118,698.89
Repair Reserve Equipment	\$826,330.87
Repair Reserve Bldg & Grounds	\$451,485.58

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, TONH Leachate Tank (Bond Issue)	\$967.12
2. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$29,191.09

Superintendent Granger reported on the following:

1. Reviewed the budget to actual expense and revenue reports through March 30, 2018.
2. 71.7 million gallons of water was pumped during the month of March. During March of 2017, 80.4 million gallons of water was pumped. When compared to the same month last year this represents a 12 percent decrease in pumpage for the month. The peak day pumpage for the month was 2.782 million gallons. Year to date pumpage is approximately 18 million gallons less when compared to 2017.
3. Hydrant maintenance is scheduled to commence on Monday, April 9th.
4. Superintendent will be attending the NYSAWWA Spring Meeting next week.
5. Received a change order proposal from Danny DP Tree Service for the removal of the remaining trees located on the west side of the Neulist Avenue Plant site in the amount of \$8,500.00. This will allow access to Well 2 should removal of the well pump be required in the future since trucks cannot travel on top of the storage tank.
6. Based on the inspection and review of the 2010 Ford F-150 pick-up truck (old Unit 6), the Superintendent recommends disposal of the vehicle.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Tank painting subcontractor is working on the installation of the containment system. Water main and drainage work was completed last week.

2. Southport Tank – Spot repairs to the tank were scheduled for the week of April 2nd but have been delayed due to the poor weather conditions.

Peter Fishbein, Esq. - No report.

Old / New Business

It was agreed that the Board meeting scheduled for Wednesday, April 11, 2018 will be canceled.

RESOLUTION 2018-57

Based on the inspection and review of the 2010 Ford F-150 4x4 XLT Regular Cab Pick-up Truck formerly Identified as Port Washington Water District Unit 6 (VIN: 1FTMF1EW2AFD34130), the Superintendent has found the vehicles listed below to be obsolete . Furthermore it is the opinion of the Superintendent that the subject vehicle is no longer of use or of value to the Port Washington Water District based on the age and condition of the equipment, the Superintendent recommends disposal of the vehicle listed below pursuant to prevailing local and state law. A motion was made by Commissioner Germain to dispose of the 2010 Ford F-150 4x4 XLT Regular Cab Pick-up and authorize the Chairman to execute the Sale of Obsolete Vehicle Schedule dated April 4, 2018. It was seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2018-58

For the purchase of a 2018 Caterpillar Model: 420F2 ST Backhoe Loader in the amount of \$127,655.00 (Quote 114024-01) and 2018 Caterpillar Skid Steer Loader Model: 262D (Quote 114027-01) in the amount of \$50,880.00 and accessories from H.O. Penn of Holtsville, New York through NYSOGS Contract Group 40625 - Award 22792 Heavy Equipment. A motion was made by Commissioner Meyer to purchase the 2018 Caterpillar Backhoe and Skid Steer Loaders from H.O. Penn of Holtsville, New York through NYSOGS Contract Group 40625 - Award 22792 Heavy Equipment. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2018-59

Authorizes additional tree removal work at the Neulist Avenue Plant site along the west side of the plant as per proposal dated March 28, 2018 in the amount of \$8,500.00 to Danny DP Tree Service. A motion was made by Commissioner Meyer to authorize the additional tree removal work. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$119,812.57 were approved for payment by the Board.

A motion was made by Commissioner Meyer to enter into executive session to discuss legal and employee matters at 8:45 am. The regular meeting resumed at 9:10 am.

There being no further business to discuss the meeting was adjourned at 9:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 4, 2018.

Peter Meyer, Secretary