

December 27, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 27, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on December 20, 2017 were read and approved.

The Board further reviewed the District's account balances as follows as of December 27, 2017:

General Checking	\$258,676.98
General Checking	\$200,000.00
Money Market	\$225,268.33
Tap Fee Account	\$112,446.05
Repair Reserve Equipment	\$950,710.31
Repair Reserve Bldg & Grounds	\$700,155.34

Superintendent Granger reported on the following:

1. Water main break was reported at the intersection of Highfield Avenue and Harbor Hills Drive on Tuesday, December 26<sup>th</sup>. Water District personnel successfully made the repair.
2. Reviewed the budget to actual expense and revenue reports through November 30, 2017.
3. Recommended that the Board authorize the implementation of a water quality data management system that will allow the District to proactively monitor and manage water quality testing data. The Superintendent evaluated several firms. WaterTrax offers a cloud based platform that provides data consolidation into one central database, taking information from labs, SCADA, inline instruments as well as other sources. Additionally they have data checks where parameters are set based on region and the user is notified if the entered data is outside of the parameters. It has a tool for automated calculations with an option to build custom formulas. Additionally, there is a calendar function with alerts that can be used for sampling or probably other time dependent services. Therefore, the Superintendent recommends retaining WaterTrax for the professional data management service. Funding is provided in the 2018 budget for the implementation of a water quality data management system.
4. Recommended that the Board move forward with the planning and feasibility phase for the condition assessment of the 24-inch transmission main in accordance with the June 25, 2017 proposal provided by Pure Technologies U.S. Inc. Funding is provided in the 2018 budget for the condition assessment phase of the project.
5. Reviewed proposal dated November 20, 2017 from A.C. Schultes for the assessment of Neulist Well 3 which recently failed.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – The contractor has demobilized from the site in observance of the Christmas and New Year's holiday and will return to the site on January 8<sup>th</sup>.

2. Neulist Electrical Upgrade – PSEGLI has to remove the old transformers from the site. Work is planned for next week.

Peter Fishbein, Esq. had no report

Old / New Business

**RESOLUTION 2017-130**

Proposal dated August 22, 2017 submitted by WaterTrax USA, Inc. for online data management service for water quality and operational data to include configuration, deployment, implementation and training at a cost of \$17,260.00 for initial set-up and training and annual subscription fee of \$5,700.00. A motion was made by Commissioner Meyer to authorize services for online data management service for water quality and operational data and have the Chairman execute an Agreement with WaterTrax USA, Inc. Seconded by Commissioner Brackett. The motion was unanimously approved.

**RESOLUTION 2017-131**

Proposal provided by Pure Technologies U.S. Inc. dated June 25, 2017 for the planning and feasibility phase of the 24-inch transmission main condition assessment. Fee for the professional service will be based on a lump fee in the amount of \$35,000.00. A motion was made by Commissioner Meyer to authorize professional service planning and feasibility phase of the 24-inch transmission main condition assessment based on a lump fee in the amount of \$35,000.00. Seconded by Commissioner Brackett. The motion was unanimously approved.

**RESOLUTION 2017-132**

Authorizes the removal and inspection of the well pump for Neulist Well 3 by A.C. Schultes under the Water District Annual Well and Booster Pump Repair and Maintenance Contract / Contract no. 2016-04 at a cost not to exceed \$7,500.00. A motion was made by Commissioner Meyer to authorize the removal and inspection of the well pump for Neulist Well 3. Seconded by Commissioner Brackett. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$17,035.64 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 27, 2017.

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Peter Meyer, Secretary