

December 20, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 20, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on December 13, 2017, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of December 20, 2017:

General Checking	\$256,048.82
General Checking	\$200,000.00
Money Market	\$225,268.33
Tap Fee Account	\$112,446.05
Repair Reserve Equipment	\$950,710.31
Repair Reserve Bldg & Grounds	\$700,155.34

The following claims was received for payment and approved by the Board:

1. Caldwell Tanks, Inc., Req.#1, Beacon Hill Tank (Bond Issue) \$688,448.85

Superintendent Granger reported on the following:

1. Morley Park roof replacement project is substantially complete. Final walk through inspection is scheduled for Thursday afternoon.
2. Port Washington Union Free School District has requested the installation of new fire hydrants at the Manorhaven and Guggenheim Elementary Schools. The request is under review by the Superintendent at this time.
3. Reported that the motor feeds for Neulist Well 3 are failing and will need replacement. This may have caused the pump motor failure. Wire to Water was called in on an emergency basis to review the condition of the underground cable and has provided a proposal to replace the cables.
4. The Water District risk management consultant has completed review of the 2018 Workers Compensation insurance renewal. The consultant received a quotation from the incumbent carrier, PERMA. State Insurance Fund Public Entities Safety Group #497 and the Utica National Insurance Group were approached but declined to offer a quote due to the Water District loss experience. The January 1, 2018 – January 1, 2019 Contribution plus the estimated New York State Assessment fee is \$61,809.00. There is a 2% discount for payment in full by January 1, 2018, which will reduce the total to \$60,648.00. At the end of the policy term, the payrolls will be audited and the contribution will be adjusted accordingly. The expiring January 1, 2017 – January 1, 2018 Contribution plus the estimated New York State Assessment fee is \$60,840.00 The 2018 budget has appropriated \$66,300.00 for workers compensation insurance premiums. PERMA has also offered a Two (2) Year option. Year One (1/1/18-1/1/19) will remain the same contribution of \$61,809.00 (2% Discount for Payment in Full). Year Two (1/1/19-1/1/2020) the contribution will be a range from

\$61,942.00 - \$76,404.00 (Including the New York State Assessment of \$3,912.00) based on the loss experience for the period 1/1/2018 – 11/30/2018. There is a 2% discount for payment in full, which would reduce the 2019 renewal accordingly if paid in full. Due to the 1/1/2017-1/1/2018 policy year's adverse loss experience, the risk management consultant anticipates an increase to the experience modification factor for the 1/1/2019 – 1/1/2020. Therefore the risk management consultant recommends the Two Year option, especially if the 1/1/2018 – 1/1/2019 policy year is a good year from a loss perspective. The Superintendent concurs with the recommendation.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – The contractor will be demobilizing from the site on Friday in observance of the Christmas and New Year's holiday and will return to the site on January 8<sup>th</sup>.
2. Neulist Electrical Upgrade – PSEGLI has completed work on the utility side of the project. Final inspection pending.
3. 1,4 -Dioxane Pilot Proposal - Pilot Grant Program proposal was submitted to Stony Brook University last Friday.

Peter Fishbein, Esq. reported in executive session.

Old / New Business

### **RESOLUTION 2017-129**

For renewal with PERMA with a 2-year option for the District's workers compensation insurance effective 1/1/2018. A motion was made by Commissioner Germain to renew with PERMA with a 2-year option for the District's workers compensation insurance effective 1/1/2018. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$136,813.14 were approved for payment by the Board.

A motion was made by Commissioner Germain to go into executive session to discuss personnel and legal matters at 8:40 am. The regular meeting resumed at 8:55 am.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 20, 2017.

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Peter Meyer, Secretary