

November 22, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 22, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on November 14 & 15, 2017 were read and approved.

The Board further reviewed the District's account balances as follows as of November 22, 2017:

General Checking	\$384,535.73
Money Market	\$0.00
Tap Fee Account	\$0.00
Repair Reserve Equipment	\$0.00
Repair Reserve Bldg & Grounds	\$0.00

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue) \$22,787.63

Superintendent Granger reported on the following:

1. The Superintendent will be attending the quarterly meeting of the New York State Drinking Water Quality Council in Albany, New York on Wednesday, November 29, 2017.
2. Water District personnel successfully repaired the following water main breaks during the past week:
  - November 16<sup>th</sup> on Soundview Drive
  - November 20<sup>th</sup> on Capi Lane.
3. Provided the Board with the results of the interim report for the Hewlett Well 4 GAC full scale test of GAC.
4. Requested reimbursement in the amount of \$373.00 for the renewal of his annual membership with the National Society of Professional Engineers (NSPE). Approved.

Peter Fishbein reported on the following:

1. The intermunicipal agreement between the Port Washington Water District, Village of Sands Point and the Manhasset-Lakeville Water District has been finalized and can be executed by the Board.

Old / New Business

It was agreed that the Board meeting scheduled for Wednesday, November 29, 2017 will be canceled.

## **RESOLUTION 2017-121**

Proposal provided by H2M architects + engineers (H2M) dated November 13, 2017 for technical assistance for UCMR4 compliance. Fee for the professional service will be based on hourly rates not to exceed \$2,500.00. A motion was made by Commissioner Germain to authorize professional service will be based on hourly rates not to exceed \$2,500.00. Seconded by Commissioner Germain. The motion was unanimously approved.

## **RESOLUTION 2017-122**

Authorizes the Chairman to execute an Intermunicipal agreement between the Port Washington Water District, Village of Sands Point and the Manhasset-Lakeville Water District to provide supplemental supply of potable water to the Village of Sands Point. A motion was made by Commissioner Meyer to authorize the Chairman to execute the Agreement. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$2,313,962.80 were approved for payment by the Board.

A motion was made by Commissioner Meyer to enter into executive session to discuss employee matters at 8:45am. The regular meeting resumed at 8:55am.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 22, 2017.

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Peter Meyer, Secretary